



Engineers
Planners
Surveyors
GIS Specialists

Frank J. Little, Jr., P.E., P.P., C.M.E.
Douglas F. Klee, P.E., P.P., C.M.E.
William J. Berg, P.L.S.

November 12, 2025

Donna M. Manno, RMC, Township Clerk
Barnegat Township
900 West Bay Avenue
Barnegat, NJ 08008

Re: Request For Proposals – Professional Services for the Year 2026
Water/Sewer Utility Pool Engineer

Dear Ms. Manno:

In accordance with the Township's Request For Proposals, enclosed please find three (3) originals and one (1) CD containing our Statement of Qualifications for Township and Water/Sewer Utility Pool Engineer for your review and consideration.

The firm presently serves as municipal, planning, zoning and/or utilities authority engineers for all six municipalities on Long Beach Island, municipal engineer for Township of Stafford, Borough of Tuckerton, Township of Bass River and Township of Eagleswood and Engineer for the Jackson Township Planning Board and Township of Toms River Planning Board. We also currently provide construction inspection services to the Township of Stafford, Township of Toms River, as well as general engineering services for the Toms River Municipal Utilities Authority and the Lakewood Township Municipal Utilities Authority.

We provide Tax Map Maintenance to all our municipalities and as such we have prepared new Tax Maps for the Borough of Tuckerton and the Township of Long Beach which were certified and approved by the State. In addition, we have updated Tax Maps for reevaluation purposes and have prepared annual Tax Map updates for all of the municipalities that we currently serve.

To ensure seamless execution of projects, OLA is pleased to be one of the few firms in the area to offer grant acquisition and management services ranging from project concept to final completion. Since 2013, we have acquired and managed over \$34,000,000 in grant awards and over \$60,000,000 in low interest loans for municipal capital improvement projects.

We can offer the Township competent, efficient and professional services and our location provides for rapid response. I, Frank J. Little, Jr., P.E., P.P., C.M.E., would serve as the firm's representative to the Township and can be reached at 732-244-1090 Ext. 107 or at flittle@owenlittle.com.

We thank the Township for the opportunity to submit our Statement of Qualifications and should you have any questions, please so advise.

Very truly yours,


Frank J. Little, Jr., P.E., P.P., C.M.E.

FJL:blg

Encl.

W:\Projects\Clerical\Barnegat Township\2026 WS Engineer Pool\RFQ-ltr.doc

443 Atlantic City Blvd.
Beachwood, NJ 08722
732-244-1090
Fax 732-341-3412
www.owenlittle.com
info@owenlittle.com

PLEASE EXECUTE THIS FORM
AND SUBMIT AS COVER PAGE
WITH THE RFP PACKAGE

Owen, Little & Associates, Inc., 443 Atlantic City Blvd., Beachwood, NJ 08722

Company Name	Mailing address	
Frank J. Little, Jr., President	flittle @owenlittle.com	732-244-1090
Primary contact	Email	Telephone
<u>www.owenlittle.com</u>		
_____ Website		

	POSITION	Check which service(s) you are applying for	Total "Not to exceed" 2026 contract amount	Hourly Rate/ Flat Rate
1	Township Attorney/Labor Counsel			
2	Conflict Township Attorney/Labor Counsel			
3	Water/Sewer Attorney			
4	Conflict Water/Sewer Attorney			
5	Township and Water/Sewer Utility Pool Engineer	X	Individual Proposals will be submitted dependent upon type of project	\$180/Principal See attached Rate Schedule for additional rates
6	Township Planner			
7	Township Auditor (Includes Water/Sewer Utility)			
8	Affordable Housing Administrative Agent			
9	Township Bond Counsel			

	POSITION	Check which service(s) you are applying for	Total "Not to exceed" 2026 contract amount	Hourly Rate/ Flat Rate
10	Township Appraiser			
11	Prosecutor			
12	Conflict Prosecutor			
13	Public Defender			
14	Conflict Public Defender			
15	Planning Board Attorney			
16	Conflict Planning Board Attorney			
17	Planning Board Engineer/Professional Planner			
18	Conflict Planning Board Engineer			
19	Zoning Board Attorney			
20	Conflict Zoning Board Attorney			
21	Zoning Board Engineer/Professional Planner			
22	Conflict Zoning Board Engineer			
23	Financial Advisor			

	POSITION	Check which service(s) you are applying for	Total "Not to exceed" 2026 contract amount	Hourly Rate/ Flat Rate
24	Animal Control Services			
25	Tax Map Maintenance			
26	Storm Water GIS Mapping			
27	Potable Water & Sanitary Sewer GIS Mapping			
28	Grant Writer			

**ENGINEERING
CONSULTING SERVICES
TOWNSHIP AND
WATER/SEWER
UTILITY POOL
ENGINEER
FOR THE YEAR 2026**

**Statement of
Qualifications**



PREPARED BY:



OWEN, LITTLE & ASSOCIATES, INC.
443 ATLANTIC CITY BOULEVARD
BEACHWOOD, NJ 08722
732-244-1090 (P) 732-341-3412 (F)
www.owenlittle.com

TABLE OF CONTENTS

SECTION 1 – EXECUTIVE SUMMARY

SECTION 2 – COMPANY BACKGROUND

SECTION 3 – PROJECTS AND REFERENCES

SECTION 4 –KEY PERSONNEL RESUMES

SECTION 5 - ATTACHMENTS

ATTACHMENTS

- Barnegat Twp. Right to Extend – Time for Award
- Barnegat Twp. Public/Stockholder Disclosure Statement
- Barnegat Twp. Non-Collusion Affidavit
- Barnegat Twp. Mandatory Equal Employment Opportunity Language-Goods, Professional Service and General Service Contracts
- Barnegat Twp. EEO/Affirmative Action Compliance Notice to Bidders-Goods, Professional Service and General Service Contracts
- Barnegat Twp. Bidder's Checklist
- Owen, Little & Associates 2026 Rate Schedule
- Owen, Little & Associates Business Registration Certificate – State Of New Jersey
- Owen, Little & Associates Certificate Of Employee Information Report
- Owen, Little & Associates Certificate Of Professional Liability Insurance (Evidence Only)
- Owen, Little & Associates W-9 Form
- Owen, Little & Associates Certificate Of Approved Small Business Enterprises
- Owen, Little & Associates Certificate Of Authorization
- Owen, Little & Associates NJ DTDCMC Prequalification
- Owen, Little & Associates Schools Development Authority Prequalification

SECTION 1 – EXECUTIVE SUMMARY

Owen, Little and Associates, Inc. (OLA) is a privately owned corporation established in 1982 to provide engineering, surveying, planning and geographical information services (GIS) to the municipal and private communities. The majority of our clients are located within Ocean County and we continue to enjoy a solid and respected reputation.

The Firm currently serves twelve (12) Ocean County municipalities in the capacity of municipal, planning/zoning board or pre-qualified special project consulting engineers including the Lakewood Township and Toms River Township Municipal Utilities Authorities. OLA maintains a staff of licensed professional engineers, surveyors and planners including Certified Municipal Engineers and Certified Floodplain Managers. We are also licensed in the States of New Jersey and Pennsylvania and hold memberships in numerous professional organizations including ASCE, NJSME, NSPE, NJSPE, OCMUA and WEF.

At OLA, each project, regardless of size and scope, is given the personal attention of a principal who is directly supported by the project manager and our staff of licensed professional engineers, planners, surveyors and technically trained and experienced personnel. We offer a complete range of engineering services throughout the project, from preliminary analysis and feasibility studies through design and construction layout. Our goal is to provide a technically complete and cost effective project design through the use of the latest equipment and computer technology. Sound, economical and environmentally sensitive planning coupled with cutting edge technology and innovative solutions have been the key to OLA's success and the reason for its ever-growing list of satisfied clients.

OLA has a proven record of success with both acquiring and managing the Federal and State funding sources for Municipal Infrastructure projects. Since 2005, this firm has overseen more than 100 million dollars in funded projects for municipalities in Southern Ocean County and is one that specializes in mitigation and resiliency programs through US-HUD, NJEDA, USDA and the NJIB.

Furthermore, the Project Managers at OLA possess the skills and knowledge necessary to effectively evaluate and convey coastal vulnerabilities to your shore community which not only provides valuable awareness but is also critical when planning infrastructure upgrades, new facilities, or the acquisition of property for Township use. The Firm's expertise in not only natural hazards and flood risk, but also best practices for sustainable and resilient stormwater design make OLA a pioneer in the field of environmental sustainability.

The qualifications outlined herein will further substantiate OLA's experienced, knowledgeable and competent staff as well as our long standing commitment to providing outstanding services to our clients.

In addition to the obvious advantage of our location and rapid response, OLA is also an ESRI Business Partner allowing us to provide GIS software, development and training for our clients.

SUBMITTAL REQUIREMENTS

A. Position Applying For:

Owen, Little & Associates, Inc. is applying for the following positions:

- Township and Water/Sewer Utility Pool Engineer

B. Individuals Assigned to Perform Tasks

If awarded, Frank J. Little, Jr., P.E.,P.P.,C.M.E., President of Owen, Little & Associates, Inc., would be the principal assigned and all meetings would be attended by Mr. Little or by a NJ licensed professional from the firm should conflicts arise.

C. Professional Experience with Other Municipalities

As the presently appointed Municipal Engineer for several municipalities, a brief list of some of the projects Mr. Little and his associates manage or oversee the following:

- ❖ NJ Infrastructure Projects
- ❖ NJDOT Local Aid Projects
- ❖ Grant Funding Assistance for CDBG Improvements, Historic Structures and Recreational Areas
- ❖ FEMA Floodplain Structural Elevation Hazard Mitigation Grant Program
- ❖ Floodplain Administration and Substantial Damage Determinations
- ❖ Development Inspections
- ❖ Community Rating System Administration
- ❖ Grading and Drainage Reviews
- ❖ Tax Map Maintenance
- ❖ Grant Funding Assistance for Capital Improvement Projects
- ❖ Annual Coordination of eligible BRIC (Building Resilient Communities & Infrastructure) Projects through FEMA
- ❖ Project Management related to Flood Mitigation Assistance Grant funding through FEMA

Mr. Little represents more than 40 years of experience in planning, design and construction management. He has served as a consulting engineer to various communities and municipal utility authorities as well as private clientele. His experience and responsibilities include preparation of economic feasibility studies, wastewater flow studies, detailed design of wastewater treatment and collection systems, water supply, storage and distribution systems, valuation studies, technical reports and specifications, roadway and drainage design, land use studies, master plan and subdivision and site planning and design.

He currently serves as the Municipal Engineer and Land Use Board Engineer in the Borough of Barnegat Light, Borough of Beach Haven, Borough of Harvey Cedars, Borough of Ship Bottom, Borough of Surf City, Township of Long Beach, Township of Eagleswood, Township of Bass River and Municipal Engineer in the Borough of Tuckerton, and the Township of Stafford.

Throughout the Firm's 40 year history, Mr. Little has represented many clients in Barnegat Township, providing land development, water and sewer design.

D. **Statement of the Ability to Perform Tasks in a Timely Fashion**

Mr. Little's previous experience with Barnegat Township provides him with a unique knowledge of the Township's geographical layout, land development and zoning regulations, procedures and administrative staff. Mr. Little is a resident of Barnegat Township with a business office based in Ocean County.

E. **Professional Licenses Held and Educations Experience**

Mr. Little is a licensed professional engineer in New Jersey as well as Pennsylvania. He is licensed professional Planner as well as Certified Municipal Engineer in New Jersey.

A complete listing of professional licenses, educational and professional experience is detailed in ***Section 4 – Key Personnel – Resumes.***

F. **Description of Support Staff Available**

In addition to Mr. Little, Douglas F. Klee, Donald Coder, Greg Kuri and Allison Iannaccone as well as William J. Berg, PLS, will also be available. Please see ***Section 4 Key Personnel – Resumes*** for a more detailed description on each employee.

G. **Professional References**

A list of Municipal References is located in ***Section 3 – Projects and References.***

H. **Detailed Hourly Rates and Extra Charges**

Our 2026 Rate Schedule is located in ***Section 5 – Attachments***

I. **Comparison of Rates Charged to Other Municipalities**

Our 2026 Rate Schedule is similar to the Rate Schedule that is used in the other Municipalities that we serve within Ocean County.

J. **Conflicts of Interest**

There are no potential conflicts of interest that would prevent the Firm from working in Barnegat Township.

K. **Affirmative Action Information**

Mandatory Affirmative Action Certification and Owen, Little & Associates' Certificate of Employee Information Report is located in ***Section 5 – Attachments***

L. **Business Registration Certificate**

Owen, Little & Associates' State of New Jersey Business Registration Certificate is located in ***Section 5 – Attachments***

M. **Insurance Certificates**

Copies of our Certificates of Insurance is located in ***Section 5 - Attachments***

SECTION 2 – COMPANY BACKGROUND

Owen, Little and Associates, Inc. (OLA) is a privately owned corporation established in 1982 to provide engineering, surveying, planning and geographical information services (GIS) to the municipal and private communities. The majority of our clients are located within Ocean and Monmouth Counties and we continue to enjoy a solid and respected reputation. After several locations within Toms River, the firm relocated to its present location in Beachwood, NJ in 1990.

Our staff currently consists of 23, all of which are residents of Ocean County, and key personnel resumes are included herein.

OLA currently serves twelve (12) Ocean County municipalities in the capacity of municipal, planning/zoning board or pre-qualified special project consulting engineers including the Lakewood Township and Toms River Municipal Utilities Authorities.

OLA maintains a staff of licensed professional engineers, surveyors and planners including Certified Municipal Engineers and Certified Flood Plain Managers. We are also licensed in the State of Pennsylvania and hold memberships in numerous professional organizations including APA, ASCE, NJSME, NSPE, NJSPE, OCMUA and WEF.



The Survey Department within OLA uses state of the art equipment within the office and the field including Leica GS16 GPS, Leica Zeno 20 GIS GPS, Leica Robotic TS15 survey instruments, Leica Electronic Bar Code Reading Levels and Leica DS2000 Ground Penetrating Radar equipment. This equipment also allows us to seamlessly transfer data on the fly between the field and the office. All office drafting, calculations and data downloads are conducted utilizing Civil 3D 2024 software. The use of cutting edge equipment and software has proven to save substantial time and expense in both the office and the field.

The firm has a solid reputation in the areas of municipal engineering, surveying, land and community planning, site development, zoning and development regulations, environmental services, stormwater management, transportation, roadway design and rehabilitation, and water and wastewater supply and treatment. In addition, Owen, Little & Associates is a forerunner and leader in professional G.I.S. services, providing unmatched expertise in geographically related databases, development and training.

Sound, economical and environmentally sensitive planning coupled with cutting edge technology and innovative solutions have been the key to OLA's success and the reason for its ever-growing list of satisfied clients.

SECTION 3 – PROJECTS AND REFERENCES

WATER AND SEWER UTILITIES

BOROUGH OF BEACH HAVEN

- Sewerage Authority
Television Inspection and Ongoing Program of Sewer Line Replacement.
- Water Main Project
Extensive water main rehabilitation project which included the replacement of 11,000 LF of existing concrete/steel wrapped mains with ductile iron pipe, hydrants, valves and road restoration.
- Water Meter Installation Project
Preparation of detailed plans and specifications for the installation of 2,500 remote read water meters for the Borough's residential services.
- Water Main Replacement Project (NJ I-BANK)
Removal and replacement of approximately 1,875 LF of existing 8 inch water main with 8 inch PVC C-900 water main pipe, 4,406 LF of existing 12 inch water main with 12 inch PVC C-900 water main pipe, and 1,011 LF of existing 16 inch water main with 16 inch PVC C-900 water main pipe; removal and replacement of approximately 2,885 LF of water services; replacement and installation of thirteen (13) hydrants; installation of approximately 79 gate valves; approximately 6,475 SY of Initial Municipal/County Pavement restoration, approximately 22,875 SY of Final Pavement restoration, and all required testing, disinfection, restriping, traffic control and site restoration required.
- Sewer Main Replacement Project (NJ-I-BANK)
Removal and replacement of approximately 1,410 LF of existing sanitary sewer service lateral pipe with 4-inch PVC SDR 26 sanitary sewer pipe and connect to existing lateral; removal and replacement of approximately 2,185 SY of initial Municipal/County pavement restoration; removal and replacement of approximately 4,440 SY of Final Municipal/County pavement restoration, and all required fittings, dewatering, restriping, traffic control and site restoration required.

BOROUGH OF HARVEY CEDARS

- New Jersey Infrastructure Trust Fund
Replacement of 7,500 LF of Water Mains utilizing funding through New Jersey Infrastructure Trust Fund.

BOROUGH OF SHIP BOTTOM

- Sanitary Sewer Rehabilitation Project
Television Inspection and Removal and Replacement of 10,000 LF of deteriorated sewer main utilizing funding through the New Jersey Infrastructure Trust Fund.

WATER AND SEWER UTILITIES

- Water System Upgrades
Replacement of 9,000 LF of existing water main including hydrants, valves and road restoration.
- 8th Street/9th Street Water System Upgrades
Replacement of 9,755 LF of existing water main including hydrants, valves and road restoration
- 8th Street/9th Street Sanitary System Upgrades
Television Inspection and Removal and Replacement of 6,580 LF of deteriorated sewer main utilizing funding through the New Jersey Infrastructure Trust Fund.

LAKESWOOD TOWNSHIP MUA

- Woodlake Sewer Phase 2
Preparation of construction plans and specifications, bidding and construction management for new sanitary sewer piping and manholes and abandonment of existing sewer.
- New Hydrant Installation
Preparation of plans and specifications, bidding and construction administration for the installation of new fire hydrants at various locations.

TOWNSHIP OF LONG BEACH

- New Jersey Infrastructure Trust Fund
Preparation of detailed plans and specifications for replacement of 12,000 LF of 6-inch to 12-inch water mains including laterals and hydrants.
- Superstorm Sandy Reconstruction of Sanitary Sewer Replacement in Holgate
Removal and replacement of approximately 12,002 LF of existing sanitary sewer pipe with 8-inch and 12-inch PVC SDR 26 sanitary sewer pipe, furnish and install 2,669 LF of 6-inch and 8-inch ductile iron sanitary sewer force main pipe.
- Sanitary Sewer Temporary Infiltration Repairs- Holgate
Repair of approximately 65 major infiltration gushers which resulted from damage due to Superstorm Sandy. The repairs are located in clay pipe sizes 8-inch and 12-inch. The work includes grouting of leaks, bypass pumping, traffic control and CCTV video inspection of the repair.

WATER AND SEWER UTILITIES

- Sewer Main Replacement Project
Removal and replacement of approximately 12,000 LF of existing sanitary sewer pipe with 8-inch PVC SDR 26 sanitary sewer pipe, removal and replacement of approximately 5,700 LF of sanitary sewer lateral wyes and connect to existing lateral; removal and replacement of approximately 47 sanitary sewer manholes; removal and replacement of approximately 5,428 tons of pavement restoration and all required fittings, dewatering, restriping, traffic control and disturbed landscaping areas.
- Water Main Replacement Project
Removal and replacement of approximately 14,751 LF of existing water main with 6-inch and 8-inch PVC C-900 pipe; removal, replacement and installation of approximately 5,200 LF of water services; removal and replacement of 19 hydrants; installation of approximately 109 gate valves; pavement restoration of approximately 2,740 tons, and all required testing, disinfection, restriping, traffic control and landscaping.
- Brant Beach Sewer Main Project (NJ-IBANK)
Removal and replacement of approximately 8,705 LF of existing sanitary sewer pipe with 8-inch, 12-inch, 15-inch, and 18" PVC SDR 26 sanitary sewer pipe, removal and replacement of approximately 335 linear feet of sanitary sewer lateral including wyes, cleanouts and connection to existing lateral; removal and replacement of approximately 20 sanitary sewer manholes; remove and replace 20 new sanitary sewer drop manholes; removal and replacement of approximately 11,740 SY of initial pavement restoration, removal and replacement of approximately 32,005 SY of final pavement restoration and all required fittings, dewatering, restriping, traffic control and disturbed landscaping areas.
- North Beach Water Main Project (NJ I-BANK)
Installation of approximately 16,340 LF of 8-inch, PVC C-900 water main piping including abandonment of existing mains; installation of approximately 2000 LF of water service laterals; removal and replacement of twenty (20) existing hydrants; installation of approximately two hundred ninety one (291) new gate valves; Initial Pavement Restoration of approximately 14,264 SY and Final Pavement Restoration of approximately 54,467 SY; and all testing, disinfection, restriping, traffic control and site restoration required.

WATER AND SEWER UTILITIES

BOROUGH OF SHIP BOTTOM

- Sanitary Sewer Rehabilitation Project
Television Inspection and Removal and Replacement of 10,000 LF of deteriorated sewer main utilizing funding through the New Jersey Infrastructure Trust Fund.
- Water System Upgrades
Replacement of 9,000 LF of existing water main including hydrants, valves and road restoration.
- 8th Street/9th Street Water System Upgrades
Replacement of 9,755 LF of existing water main including hydrants, valves and road restoration
- 8th Street/9th Street Sanitary System Upgrades
Television Inspection and Removal and Replacement of 6,580 LF of deteriorated sewer main utilizing funding through the New Jersey Infrastructure Trust Fund.
- 10th St, 25^h St, 27th St. & Bay Terrace
• Water Main Project (NJ I-BANK)
Removal and replacement of approximately 2,875 LF of existing water main with 8 inch Class 52 Ductile Iron Pipe with Push On type joints; removal, replacement and installation of approximately 2,720 LF of water services; replacement and installation of 5 hydrants; installation of approximately 9 gate valves; approximately 3,985 SY of Initial Municipal/County Pavement restoration, approximately 5,950 SY of Final Municipal/County Pavement restoration, and all required testing, disinfection, restriping, traffic control and landscaping. The project also includes the replacement of seventeen (17) additional galvanized water services.
- 10th St, 25^h St, 27th St. & Bay Terrace
• Sewer Main Replacement Project (NJ I-BANK)
Removal and replacement of approximately 2,700 LF of existing sanitary sewer pipe with 8-inch PVC SDR 26 sanitary sewer pipe, removal and replacement of approximately 2,800 linear feet of sanitary sewer lateral wyes and connect to existing lateral; removal and replacement of approximately 13 sanitary sewer manholes; removal and replacement of approximately 4,115 SY of initial Municipal/County pavement restoration; removal and replacement of approximately 6,170 SY of Final Municipal/County pavement restoration, and all required fittings, dewatering, restriping, traffic control and disturbed landscaping areas.

WATER AND SEWER UTILITIES

TOMS RIVER TOWNSHIP MUA

- Shendandoah Blvd. Pump Station

Design, permitting and construction management
For a sanitary sewer pump station and secondary
Force main.

WATER TREATMENT FACILITIES

FIELD SURVEY, PREPARATION OF DETAILED PLANS, SPECIFICATIONS, AND PERMITTING FOR THE FOLLOWING MUNICIPAL PROJECTS:

BOROUGH OF BEACH HAVEN

- Well #10
New Well #10 – The project included installation of a 725 gpm water supply production well to an estimated depth of 595 feet.
- Water Treatment Plant Upgrades
Water Treatment Plant Upgrades including new filters, chlorination, pumps, and emergency generator.
- Well #11
New Well #11 – The project involved design of a 1,000 GPM water supply production well with well house building. The well was designed to a depth of 625 feet.

BOROUGH OF BEACHWOOD

- Water Treatment Plant Upgrades
Design of new PH control facilities (lime injection system).

BOROUGH OF HARVEY CEDARS

- Aerator/Degasifier – Salem Ave Facility
Replacement of existing aerator/degasifier, ductwork, fan, carpentry work, electrical wiring and pump house reconstruction, etc.

TOWNSHIP OF LONG BEACH

- Elevated Water Tank
Construction of a 300,000 gallon elevated water tank.
- Peahala Park Water Treatment Plant
Preparation of detailed plans and specifications for a new 1,000 GPM water treatment plan which includes pumping facilities, filtration, building, chlorine and lime chemical feed systems and production well.

WATER TREATMENT FACILITIES

- Beach Haven Terrace Water Treatment Plant
Construct a new complete operating water plant including filters, pumps, chlorine and lime rooms, showers and break room, construct New Well #13 – Generator Building, construct New Well #14 Building, demolish existing water plant, well buildings, generator building with related site work and site restoration.
- Brant Beach Water Treatment Plant Phase I
Construct and raise new well building and chlorine-lime buildings and demolish existing chlorine-lime buildings with associated piping and site work.
- Brant Beach Water Treatment Plant Phase II
Construct a new complete operating water plant including filters, pumps, chlorine and lime rooms, demolish existing water plant, well buildings, generator building with related site work and site restoration.
- Interior/Exterior Repairs and Painting of Two (2) Elevated Water Towers
Various tank repairs including manway replacement, catwalk handrail replacement, roof handrail, dry grout repair, foundation repairs, flexible safety climb, etc., and the cleaning and painting of the interior and exterior surfaces of the two water towers. Brant Beach is a 150,000 gallon tank elevated on five tubular legs and is approximately 100 FT to Bottom Capacity Line (BCL). Holgate is a 200,000 gallon tank elevated on four tubular legs and is approximately 100 FT to BCL.
- Holgate Water Treatment Plant
The reconstruction of Building #1 and Building #2 on site that each contain a deep water well. The project includes the construction of two (2) masonry buildings; rehabilitation of both wells including new pumps, motors, shaft, pump bowls, etc., new emergency generator, new electrical plumbing and HVAC for both buildings; chlorine contact tank; site piping and structures; new curb sidewalk and driveway aprons, perimeter vinyl fence and gates and all else necessary for completion of both buildings.

BOROUGH OF SHIP BOTTOM

- 17th Street Water Plant
Upgrades to the ground storage facilities to include new 200,000 tank/reservoir and aerator.

WATER TREATMENT FACILITIES

- Water Treatment Plant
Horizontal Pressure Filter Maintenance Work

Water Treatment Plant Maintenance work to refurbish horizontal pressure filters.

- Water Treatment Plant

Construct a new complete operating water plant including filters, pumps, chlorine and lime rooms, construction New Well #3, demolish existing water plant, well buildings with related site work and site restoration.

BOROUGH OF SURF CITY

- Water Treatment Plant

Upgrade to the chlorine and caustic chemical feed system including design of chemical feed system, chemical feed building and upgrades to the valves and equipment at the Well #7 Water Treatment Plant.

ROADWAY DESIGN

Brick Township

- ❖ Riviera Beach Road Reconstruction And Traffic Calming (Morris Ave, 16th-18th Avenues)

Field survey and design for 2 miles of roadway reconstruction including design of traffic calming and related Intersection redesigns.

Brick Township Municipal Utilities Authority

- ❖ Reservoir Parking Expansion

Feasibility study and final design for expansion of the north and south parking areas including CAFRA modification.

Ocean County

- ❖ Long Beach Blvd. (Long Beach Twp.)

Design for 1.3 miles of road reconstruction project including curb/sidewalk replacement, handicapped and pedestrian access ramps and beach access.

- ❖ Beach Avenue (Ship Bottom)

Design for 1.3 miles of road reconstruction project including curb/sidewalk replacement, handicapped and pedestrian access ramps and beach access.

- ❖ Route 571 (Rte 70 to Rte 547)

Design for 2.0 mile widening project including ROW, stormwater, environmental, permitting and bridge crossing of Toms River.

- ❖ Ridgeway Blvd. Realignment

Design of 0.6 mile roadway relocation/re-alignment project including ROW, stormwater, environmental and permitting.

- ❖ Route 527 (White Rd to Rte 528)

Design of 2.0 mile roadway widening project including ROW, stormwater, environmental, and permitting.

Stafford Township

- ❖ **NJDOT Municipal Aid Projects**

- ❖ 2019 – Breakers Dr. – Phase 1
- ❖ 2020 – Compass Road
- ❖ 2021 – Sextant Rd & Gunwale Rd
- ❖ 2022 – Breakers Dr.- Neptune to Mermaid
- ❖ 2023 – Breakers Dr.-Mermaid to Twp. Border
- ❖ 2024 – Timberlake Dt. - Jennings Rd to Tahoe Lane
- ❖ 2025 – Timberlake Dr. Phase 2 - Tahoe Lane to Jennings Road

Design and construction management of annual road reconstruction projects

- ❖ **Municipal Road Projects**

- ❖ 2021 – Polly Pod Rd, Back Rd, Lange Ave Division St, Atlantis Ave and Ocean Acres Tennis Court

Field survey and design of road reconstruction including drainage, and traffic restriping

- ❖ Newell Ave
- ❖ Beach Haven West Paving Project
- ❖ Railroad Ave
- ❖ Howard Drive, Kevin Lane, Mower Dr and North Bay Avenue

NJDOT Municipal Aid Projects

- | | |
|--|--|
| ❖ All Long Beach Island Municipalities | Design and construction management of annual road reconstruction projects. |
| ❖ Eagleswood Township | Design and construction management of annual road reconstruction projects. |
| ❖ Borough of Tuckerton | Design and construction management of annual road reconstruction projects |
| ❖ Toms River Township | Design and construction management of annual road reconstruction projects. |

PARKS/RECREATIONAL

BOROUGH OF BARNEGAT LIGHT

- Tennis Courts & Basketball Facilities – 10th St.
- Waterfront Park (3 acres)

Construction of tennis courts and basketball facilities at the 10th Street Recreation Area.

Municipal Park & playground. Boat ramp, tennis utilities, Green Acres, NJDEP, Waterfront Development.

BOROUGH OF BEACH HAVEN

- Bulkhead, Dock and Boat Ramp – 9th St.
- Tennis Court – Resurfacing
- Taylor Avenue Park (3 acres)
- Pickle Ball Courts – Nelson Ave

Removal and Replacement of Bulkhead, Dock and installation of Boat Ramp.

Repair and resurface of seven (7) existing Tennis Courts.

Municipal Waterfront Park including boardwalk, basketball, volley ball, boat ramp and playground; utilities, stormwater mgt, Waterfront Development, Green Acres, CAFRA, NJDEP.

Construction of six (6) pickle ball courts including installation of sixty two (62) 6'x8' Acoustifence panels for soundproofing of the courts

BOROUGH OF BEACHWOOD

- Soccer Field – Hickory Avenue
- Bulkhead @ Beachwood Beach

Design of soccer field with 40 additional parking spaces. Stormwater pipe system.

1800 LF of bulkhead replacement. Coordination with NJDEP, Waterfront Development and Riparian Grants.

TOWNSHIP OF BRICK

- Bayside Park

Design, permitting and grant application for shoreline protection.

TOWNSHIP OF BRICK MUNICIPAL UTILITIES AUTHORITY

- Reservoir Parking Expansion

Feasibility Study and Final Design for substantial expansion of north and south parking areas including modifications to existing CAFRA permit.

PARKS/RECREATIONAL

BOROUGH OF HARVEY CEDARS

- Waterfront Park (9 acres) Design of municipal park and playground. Tennis, basketball, baseball, volleyball, bocce, running track, fitness center, fishing pier, revetment, bathing beach, gazebo, restrooms. Green Acres, NJDEP Waterfront Development, Wetlands.
- Handicap Waterfront Pedestrian Trail Installation of bituminous walkway on waterfront to conform with ADA requirements.

TOWNSHIP OF LONG BEACH

- Municipal Complex Park Facilities Municipal park improvements including basketball, pickle ball, dog park, walking paths and parking facilities.
- Bay View Park Bay park project including parking lot, boardwalk area, gazebos, basketball court, volleyball court and beach access ramps along with 75 parking spaces.
- Veterans Park Design and construction of a passive park setting including landscaping, sidewalk, brick pavers and installation of the Display of Flags

BOROUGH OF SHIP BOTTOM

- Shore Ave Park & Bay Terrace Park Municipal playgrounds including boat ramps, gazebos, picnic areas, bikeways; stormwater mgt., utilities, Green Acres, CAFRA, NJDEP, CDBG.
- Rip Rap Revetment, Bulkhead & Jet Ski Ramp Design of Improvements to Shore Avenue Waterfront Park including rip rap revetment, bulkhead and concrete boat/jet ski ramp.
- Recreational Facilities at 5th & 6th St. Park Design of recreational facility including two asphalt tennis courts, bocce ball, horseshoe pit, shuffle board court, pavement restoration and concrete curbing. Recently added, pickle ball courts.

PARKS/RECREATIONAL

TOWNSHIP OF STAFFORD

- 2022 Doc Cramer Sports Complex Sod and Infield Mix for Little League Field No. 5, Softball Field No. 4 and Football Field
Drainage, regrading and resodding of the Little League Field No. 5 and Softball Field No. 4 and Football Field.
- 2022 Doc Cramer Sports Complex Football Field, Little League Field No. 5 and Senior Field No. 2 Fencing Replacement
Clearing, regrading and installation of vinyl coated chain link fence, gates and goal posts
- 2023 Doc Cramer Sports Complex Sod and Infield Mix for Soccer Field No. 2, Softball Field No. 1, Little League Field No. 2 and No. 4
Installation of new infield mix, new clay bricks for pitcher's mound and batter's box and installation of topsoil and new sod
- 2023 Fence Replacement – Lighthouse Park-Pickle Ball Court – Doc Cramer Sports Complex-Senior Field No. 1, Little League Field No. 1, Hockey Concession Stand, Softball Field No. 4 And Softball Field No. 4.
Remove and replace 4 FT fence, 8 FT fence with gates, 20 FT fence with gates and 2 backstops with 20 FT overhang extension. Installation of 12 8 FT long aluminum benches.
- 2023 Doc Cramer Sports Complex – Sod for Lacrosse Practice Field and Soccer Field No. 1 And Infield Mix and Sod for Senior Field No. 2
Installation of new infield mix, new clay bricks for pitcher's mound and batter's box and installation of topsoil and new sod
- 2023 Nautilus Park Water and Sewer
Installation of 8-inch sewer line, three (3) manholes, Sewer line and water service
- 2023 Nautilus Park Restroom Facilities
Install prefabricated restroom building with sewer, Water and electric utility connections and sidewalks
- 2024 Doc Cramer Sports Complex Hockey Backboard
Install new dashboards, cap rails, kick plate and fencing
- 2024 Doc Cramer Sports Complex Sod & Infield T-Ball Baseball fields 1,2,3,4; T-Ball Softball Fields 1,2,3,4 and Soccer Field No. 4
Base Bid-Install 900 CY of new infield mix, 400 CY of topsoil and 56,000 SF of new sod. Alternate Bid-Install 400 CY of topsoil and 53,000 SF of sod
- 2024 Recreational Court Projects – Basketball, Tennis and Pickle Ball Court @ Mill Creek Park
Construct one (1) Tennis Court, four (4) Pickle Ball Courts and one basketball court
- 2025 Lighthouse Park Restroom
Installation of a 20'x26' prefabricated restroom bldg.
- 2025 Landscaping for Forecastle Park Trail
Reforestation of approximately 36,500 SF of open Field consisting of 300 forest tree plantings.
- 2025 Forecastle Pak Trail
Design and construction of 2,455 LF of a 6 FT wide Paved asphalt trail, 35 FT Fiber Reinforcement Polymer (FRP) pedestrian bridge, and parking lot.

PARKS/RECREATIONAL

BOROUGH OF TUCKERTON

- Baymen's Museum & Seaport

Historical Seaport Development. Waterfront maritime historical & interpretive center, 22 bldgs, on/off utilities, stormwater mgt., CAFRA, NJDEP, Wetlands, Waterfront Development, Tidelands, NJDOT (Rte 9)

MUNICIPAL CLIENTS

Borough of Barnegat Light – Municipal Engineer

Borough of Barnegat Light – Planning Board

Borough of Barnegat Light – Zoning Board

Township of Bass River – Municipal Engineer

Township of Bass River - Planning Board

Township of Bass River – Zoning Board

Borough of Beach Haven – Municipal Engineer

Borough of Beach Haven – Board Of Education

Borough of Beach Haven – Land Use Review Board

Beach Haven Sewerage Authority

Township of Eagleswood – Municipal Engineer

Township of Eagleswood – Land Use Review Board

Borough of Harvey Cedars – Municipal Engineer

Borough of Harvey Cedars – Land Use Review Board

Township of Jackson – Planning Board

Township of Lakewood MUA – Engineering Services on an As Needed Basis

Township of Long Beach – Municipal Engineer

Township of Long Beach – Land Use Review Board

Ocean County – Special Projects (Engineering/Roads/Survey)

MUNICIPAL CLIENTS (Continued)

Borough of Ship Bottom – Municipal Engineer

Borough of Ship Bottom – Land Use Review Board

Township of Stafford – Municipal Engineer

Borough of Surf City – Municipal Engineer

Borough of Surf City – Land Use Review Board

Township of Toms River – Planning Board

Township of Toms River – Construction Inspection Services

Township of Toms River MUA – Engineering Pool Services

Borough of Tuckerton – Municipal Engineer

MUNICIPAL REFERENCES

Borough of Barnegat Light
10 West 10th Street
Barnegat Light, NJ 08006
609 494-9196

Contacts: Ed Wellington, Mayor
Brenda Kuhn, Administrator/Municipal Clerk

Borough of Beach Haven
300 Engleside Avenue
Beach Haven, NJ 08008
609-492-0111

Contacts: Sherry Mason, Borough Manager/Municipal Clerk

Borough of Harvey Cedars
7606 Long Beach Blvd.
Harvey Cedars, NJ 08008
609-361-6000

Contacts: John M. Imperiale, Mayor
Christine Lisiewski, Municipal Clerk

Township of Jackson
95 West Veterans Highway
Jackson, NJ 08527
732-928-1200

Contacts: Mayor Jennifer K. Kuhn
Michelle Campbell, Planning Board Chairperson

Township of Long Beach
6805 Long Beach Blvd.
Brant Beach, NJ 08008
609-361-1000

Contacts: Joseph Mancini, Mayor
Danielle LaValle, Municipal Clerk

MUNICIPAL REFERENCES (Continued)

Borough of Ship Bottom
1621 Long Beach Blvd.
Ship Bottom, NJ 08008
609-494-2171

Contacts: Kristy Correnti, Municipal Clerk

Township of Stafford
260 East Bay Avenue
Manahawkin, NJ 08050
609-597-1000

Contacts: Matthew von der Hayden, Administrator

Borough of Surf City
813 Long Beach Blvd.
Surf City, NJ 08008
609-494-3064

Contacts: Francis R. Hodgson, Sr., Mayor
Christine Hannemann, Municipal Clerk

Township of Toms River
33 Washington Street
Toms River, NJ 08753
732-341-1000

Contacts: John Mele, Township Engineer
Peter Pascarella, Assistant Township Attorney
Stephen Hensel, Township Clerk

Toms River Municipal Utilities Authority
340 West Water Street
Toms River, NJ 08753
732-240-3500

Contacts: Bernard Rutkowski, Executive Director

Borough of Tuckerton
140 East Main Street
Tuckerton, NJ 08087
609-296-2701

Contacts: Susan R. Marshall, Mayor
Jenny Gleghorn, RMC/Administrator

SECTION 4 – KEY PERSONNEL - RESUMES

FRANK J. LITTLE, JR., P.E.,P.P.,C.M.E. – PRESIDENT

PROFESSIONAL CREDENTIALS:

Bachelor of Science
Rutgers University, 1974
Major: Civil Engineering

Professional Engineer: New Jersey
Pennsylvania

Professional Planner: New Jersey

Certified Municipal
Engineer: New Jersey

Professional Affiliations: ASCE
NJSME
NSPE
OCMUA
OCSPE

PROFESSIONAL EXPERIENCE:

Mr. Little represents more than 40 years of experience in planning, design and construction management. He has served as a consulting engineer to various communities and municipal utility authorities as well as private clientele. His experience and responsibilities include preparation of economic feasibility studies, wastewater flow studies, detailed design of wastewater treatment and collection systems, water supply, storage and distribution systems, valuation studies, technical reports and specifications, roadway and drainage design, land use studies, master plan and subdivision and site planning and design.

He currently serves as the Municipal Engineer and Land Use Board Engineer in the Borough of Barnegat Light, Borough of Beach Haven, Borough of Harvey Cedars, Borough of Ship Bottom, Township of Stafford, Borough of Surf City, Township of Long Beach, Township of Eagleswood, Township of Bass River and Borough of Tuckerton.

Mr. Little has been instrumental in coordinating the development of GIS mapping through various grant programs in New Jersey for the municipalities of Long Beach Township, Borough of Beach Haven, Borough of Harvey Cedars and Borough of Ship Bottom.

DOUGLAS F. KLEE, P.E.,P.P.,C.M.E. - PRINCIPAL

PROFESSIONAL CREDENTIALS:

B.S., University of Hartford, 1978;
Major: Civil Engineering

B.A., University of Hartford, 1978
Major: Physics

Professional Engineer:	New Jersey
Professional Planner:	New Jersey
Certified Municipal Engineer:	New Jersey

PROFESSIONAL EXPERIENCE:

Mr. Klee represents over 40 years of professional engineering design and management experience including preparation of subdivision and site plan projects, applications to various regulatory agencies, Environmental Impact Statements, design of stormwater management, water distribution, sanitary sewer collection systems, roadway design, site grading, contracting and field coordination, feasibility studies, estimating and scheduling,

Mr. Klee is experienced in both design and project management and has performed or been responsible for many site development projects, both residential and commercial, and including large townhouse/multi-family development as well as planned residential retirement communities. In addition to his public works and municipal engineering, Mr. Klee has, and is currently serving in the capacity of Planning/Zoning Board Engineer for several municipalities.

MUNICIPAL ENGINEERING

Mr. Klee is currently the firm's representative for the Toms River Township Planning Board, Eagleswood Township Land Use Board and Jackson Township Planning Board. Mr. Klee currently serves as the primary contact for TRMUA projects.

Mr. Klee has also served as the Planning and/or Zoning Board Engineer for Borough of Seaside Heights, Borough of Beachwood, Little Egg Harbor, Borough of Lakehurst, Point Pleasant and Wall Township.

Mr. Klee has also functioned as Project Engineer and Construction Management Engineer for various road and capitol improvement projects in Toms River Township. Mr. Klee has served as the Municipal Engineer for the Borough of Lakehurst where he was directly responsible for design and construction inspection of various water system projects including piping system expansion and water tower maintenance.

WILLIAM J. BERG, P.L.S. - PRINCIPAL

PROFESSIONAL CREDENTIALS:

Registered Professional Land Surveyor

Rutgers University
Surveying Course

New Jersey Society of Professional Land
Surveyors Courses:

Boundary Law
Geodetic Control
Surveying Mathematics
Establishment of Calibration Base Lines
Site Construction Management
Map Projections – Transformations
Tideland Law
State Plane Coordinates
Riparian Boundaries
Alternate Dispute Resolution

BACKGROUND SUMMARY:

Mr. Berg is responsible for all surveying coordination and design performed by Owen, Little & Associates, Inc. Mr. Berg has over 30 years of experience in many phases of municipal and private road surveying projects. He presently is responsible for all survey resolution and the survey aspects of our various computerized site design programs.

Mr. Berg is experienced in boundary survey and resolution, lot consolidations, stream cross section surveys, Green Acres surveys, Right-Of-Way and parcel acquisitions, title work, GPS Control Networks, electronic level networks for utility company asbuilts, State and Municipal projects including tax map preparation for several townships, construction layout and management of private and commercial projects.

He is proficient in use and data management for a number of computer aided design packages including SoftDesk, Land Desktop Civil 3D Mapping Program, Leica Viva and Zeno Mobile GPS applications, Leica Bar Code Level Software and Leica DS2000 Ground Penetrating Radar equipment.

ROBERT J. ROMANO, P.E.,P.P.,C.M.E. – PROJECT MANAGER

PROFESSIONAL CREDENTIALS:

Bachelor of Science; Rutgers University
Major: Construction and Civil Engineering

Professional Engineer – New Jersey (NH, CA: Inactive)
Professional Planner – New Jersey
Certified Municipal Engineer – New Jersey

PROFESSIONAL EXPERIENCE:

Mr. Romano has practiced consulting civil engineering, in both the public and private sectors since 1974. His broad project experience ranges from concept, design, approvals and permitting, construction and management of projects in Municipal, Highway, Real Estate Development, Sanitary, and Marine engineering.

He has prepared proposals, project plans and manpower requirements, billing, budgeting and marketing. He has computer literacy in business software programs such as Microsoft Word, Excel and Project, and design software such as AutoCAD, TerraModel, EPANet, Hydrocad, Litepro and others. As a principal, he has prepared budgets and proposals, managed IT, prepared CAD standards and templates, and participated in the day-to-day management of operations.

His specialization is in stormwater management, and is considered an expert in the evaluation, design and construction of stormwater control structures. He has served as a technical panel member with the Pinelands Commission, prepared master drainage studies, performed floodplain mapping, and gained regulatory approvals. He has written in-house computer program applications in hydrology and hydraulics, and is knowledgeable of hydrologic and hydrographic programs such as Hydro CAD and HEC-RAS.

He was previously employed as a principal in the firm of Ernst, Ernst and Lissenden, Toms River, NJ, a project manager with Allan H. Swanson, Inc., Surveyors and Engineers, Nashua, N.H., and as a senior engineer at the office of the County Engineer, Middlesex County, New Brunswick, New Jersey.

PROJECT EXPERIENCE:

Municipal Engineering: Municipal parks and playing fields, County golf course, NJDOT maintenance yards; Board advisement and ordinance preparation;

Roadway Improvements: County and State road widening and improvements, municipal road improvements, intersection improvements.

Site Plans and Subdivisions: 1 to 100+ acre sites for commercial, industrial and residential site plans, residential subdivisions from 2 to 100+ lots.

Drainage Improvements Culvert replacement; dam design and inspection, stream encroachment and floodplain delineations; Water quality and flood control structures.

Sanitary Engineering: new and rehabilitation of sanitary sewage collection systems; sewerage pump stations, grinder pump systems; new and rehabilitation of water distribution systems; sewage treatment plant operation.

Marine Engineering: new and replacement bulkheads and docks, marina design and construction, breakwaters, shoreline stabilization.

DONALD J. CODER, JR., P.E. – PROJECT ENGINEER

PROFESSIONAL CREDENTIALS:

Bachelor of Science

Rutgers University, 2012

Major: Civil Engineering

Associates

Ocean County College, 2010

Major: Civil Engineering

Professional Engineer: New Jersey

Professional Affiliations: ASCE
NJSME
NSPE
OCMUAA
OCSPE

PROFESSIONAL EXPERIENCE:

Mr. Coder has more than 10 years of experience in planning, design and construction management. He has served as a consulting engineer to various communities and municipal utility authorities as well as private clientele. His experience and responsibilities include preparation of economic feasibility studies, wastewater flow studies, detailed design of wastewater treatment and collection systems, water supply, storage and distribution systems, valuation studies, technical reports and specifications, roadway and stormwater drainage design, and project cost estimates.

He has prepared plans and specifications for submission to New Jersey Infrastructure Bank, New Jersey Department of Transportation, New Jersey Department of Environmental Protection, New Jersey Pinelands Commission, and Soil Conservation districts within the State. His responsibilities include applications for all permitting and all project/construction management.

PROJECT EXPERIENCE:

Municipal Engineering: Water Treatment Plant maintenance, upgrades and reconstruction, water and sewer utility main replacement project, stormwater pump station and drainage system design and construction and NJDOT municipal aid funding projects.

ALLISON S. IANNACONE, CFM

PROFESSIONAL CREDENTIALS:

Shippensburg University of Pennsylvania, 2005
B.S., Geoenvironmental Studies
Specialization: Environmental Land Use Planning
& Development; Climatology

Geographic Information Systems (GIS) Certificate
Shippensburg University of Pennsylvania, 2005

Professional Affiliations:

American Planning Association – NJ Chapter (NJAPA)
New Jersey Association for Floodplain Management (NJAFM)
The Association of State Floodplain Managers (ASFPM)

PROFESSIONAL EXPERIENCE:

Since joining Owen, Little & Associates, Inc, in 2005, Mrs. Iannaccone has concentrated on land use, zoning and flooding related matters including land use technical reviews, natural hazard mitigation planning and floodplain administration and management for various municipalities throughout Ocean County.

Since Superstorm Sandy heavily impacted the State of New Jersey in 2012, Allison sought, secured and managed more than 25 million dollars in principal forgiveness loans and low interest loans through various Federal and State (HUD and CDBG) Recovery and Resiliency programs to assist damaged, deteriorating or at risk infrastructure.

In 2016, funded through a grant from NOAA's Coastal Zone Management Program and the New Jersey Department of Environmental Protection, Allison co-authored "*A Barrier Island Assessment of Local and Regional Coastal Hazard Vulnerabilities: A Case Study of Long Beach Island*" detailing the potential risks of sea level rise and storm surge to the built, natural and social environments of six barrier island communities. This coastal resiliency assessment has assisted with long term resiliency and infrastructure planning for these ocean and bay front municipalities.

In addition, Allison supports municipal planning matters and has expertise with Master Plan preparation and updates, Floodplain Management Plans, Natural Hazard Mitigation Plans as well as State permitting requirements for coastal development.

She serves as a Certified Floodplain Manager and Floodplain Administrator in Stafford Township, Ocean County, assisting to maintain adherence to local ordinance and the NFIP, issuance of Substantial Damage Determinations for Certificate of Occupancy and maintenance of the Township's Class 5 CRS Rating.

In addition, Allison supports several other municipalities with their CRS Class Ratings which range from 7 to 5 and also serves as a municipal representative on the Long Beach Island and Stafford Township Programs for Public Information.

SECTION 5 - ATTACHMENTS



PLEASE EXECUTE THIS FORM AND SUBMIT WITH THE RFP PACKAGE

**TOWNSHIP OF BARNEGAT
900 WEST BAY AVENUE
BARNEGAT, NJ 08005**

RIGHT TO EXTEND – TIME FOR AWARD

The Township of Barnegat is required by the Local Public Contracts Law N.J.S.A. 40A:11-24, to make an award on products or service within sixty (60) days of the bid opening date.

Should the Township of Barnegat require an additional thirty (30) days extension to make an award of this bid, by signing this document you should grant the Township of Barnegat the right to extend this award up to ninety (90) days, if deemed necessary

SIGNED: 
(SIGNATURE)

TITLE: Frank J. Little, Jr., President
(PRINTED OR TYPED)

COMPANY: Owen, Little & Associates, Inc.

DATED: 11 / 12 / 2025

TYPE OF PRODUCT OR SERVICE OFFERED: 2026 Professional Services

Water and Sewer Utility Pool Engineer

PLEASE EXECUTE THIS FORM AND SUBMIT WITH THE RFP PACKAGE

PUBLIC/STOCKHOLDER DISCLOSURE STATEMENT

NAME OF BUSINESS: Owen, Little & Associates, Inc.

I certify that the list below contains the names and home addresses of all stockholders 10% or more of the issued and outstanding stock of the undersigned.

Or

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

- Partnership
- Limited Partnership
- Subchapter S Corporation
- Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

STOCKHOLDERS:

Name: Frank J. Little, Jr.

Name: Douglas F. Klee

Home Address: 24 Cedar Street, Barnegat,
NJ 08005

Home Address: 31 Leone Road, Toms
River, NJ 08753

Name: William J. Berg

Name: _____

Home Address: 255 Ashwood Drive,
Brick, NJ 08723

Home Address: _____

Name: _____

Name: _____

Home Address: _____

Home Address: _____

Subscribed and sworn before me this 12th day
of November, 20 25

(Affiant)

Bonnie L Golden

Frank J. Little, Jr., President

Bonnie L. Golden, New Jersey Notary Public
My Commission Expires: October 26, 2028

(Corporate Seal)

PLEASE EXECUTE THIS FORM & SUBMIT WITH THE RFP PACKAGE

NON-COLLUSION AFFIDAVIT

State of New Jersey

County of Ocean

I, Frank J. Little, Jr. residing in Barnegat Township in the County of
(Name of Affiant) (Name of Municipality)

Ocean and State of New Jersey of full age, being duly sworn according to law on my oath depose and say that:

I am President of the firm of Owen, Little & Associates, Inc. the bidder making this Proposal
(Title or Position) (Name of Firm)

For the bid entitled 2026 Professional Services - Water/Sewer Utility Pool Engineer
(Title of Bid Proposal)

And that I executed the said proposal with full authority to do so that said bidder has not, directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said proposal and in the affidavit are true and correct, and made with full knowledge that the

Township of Barnegat relies upon the truth of the statements contained in said Proposal and

in the statements contained in this affidavit in awarding the contract for said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bond fide established commercial or selling agencies maintained

By Owen, Little & Associates, Inc.


Subscribed and sworn to me

Before this day November 12, 2025



(Signature)

Frank J. Little, Jr., President
(Type or print name of affiant, under signature)


Bonnie L. Golden, Notary public of New Jersey

My commission expires: 10 /26 / 2025

(Seal)

PLEASE EXECUTE THIS FORM AND SUBMIT WITH THE RFP PACKAGE

**N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127) and N.J.A.C. 17:27
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employments because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contract will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity should include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitation or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contract officer advising the labor union or workers' representative of the contractor's commitments under this act and should post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to afford equal employment opportunities to minority and women workers consistent with Good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2, or Good faith efforts to meet targeted county employment goals determined by the Division pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

PLEASE EXECUTE THIS FORM AND SUBMIT WITH THE RFP PACKAGE

**N.J.S.A. 10:5-31 ET SEQ. (P.L. 1975, C.127) AND N.J.A.C. 17:27
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS
(CONTINUED)**

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor should submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA-302

The contractor and its subcontractors should furnish such reports or other documents to the Division of Public Contract Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies should furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

Submitted by: Owen, Little & Associates, Inc.
(Name of Firm)

Name: Frank J. Little, Jr.
(Please type or print)

Signature: 

Title: President

Date: 11 / 12 / 2025

PLEASE EXECUTE THIS REQUIRED FORM AND SUBMIT WITH RFP PACKAGE

**EEO/AFFIRMATIVE ACTION COMPLIANCE NOTICE TO BIDDERS
N.J.S.A. 10:5-31 AND N.J.A.C. 17:27
GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

All successful bidders are required to submit evidence of appropriate affirmative action compliance to the County Division of Public Contracts Equal Employment Opportunity Compliance. During a review, Division representatives will review the County files to determine whether the affirmative action evidence has been submitted by the vendor/contractor. Specifically, each vendor/contractor should submit to the County, prior to execution of the contract, one of the following documents:

Goods and General Service Vendors

1. Letter of Federal Approval indicating that the vendor is under an existing federally approved or sanctioned affirmative action program. A copy of the approval letter is to be provided by the vendor to the County and the Division. This approval letter is valid for one year from the date of issuance.
Do you have a federally approved or sanctioned EEO/AA program? Yes ___ No X
If yes, please submit a photo copy of such approval.
2. A Certificate of Employee Information Report (hereafter "Certificate"), issued in accordance with N.J.A.C. 17:27-1.1 et seq. The vendor must provide a copy of the Certificate to the County as evidence of its compliance with the regulations. The Certificate represents the review and approval of the vendor's Employee Information Report, Form AA-302 by the Division. The period of validity of the Certificate is indicated on its face. Certificates must be renewed prior to their expiration date in order to remain valid.
Do you have a State Certificate of Employee Information Report Approval? Yes X No ___
If yes, please submit a photo copy of such approval.
3. The successful vendor should complete an Initial Employee Report, Form AA-302 and submit it to the Division with \$150.00 fee and forward a copy of the Form to the County. Upon submission and review by the Division, this report should constitute evidence of compliance with the regulations. Prior to execution of the contract, EEO/AA evidence must be submitted.

The successful vendor should complete an initial Employee Report (Form AA-302) on the Division website at www.state.nj.us/treasury/contract compliance.

The successful vendor(s) must submit the AA-302 Report to the Division of Public Contracts Equal Employment Opportunity Compliance, with a copy to Public Agency.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27 and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid should be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

Company: Owen, Little & Associates, Inc.

Signature: 

Print Name: Frank J. Little, Jr., President

Company: Owen, Little & Associates, Inc. Date: 11 / 12 / 2025



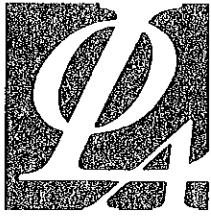
**BARNEGAT TOWNSHIP
900 WEST BAY AVENUE
BARNEGAT, NJ 08005**



BIDDER'S CHECKLIST

The following checklist is provided for each bidder to check off documents submitted with their bid;

- A. Stockholders Disclosure Statement properly notarized listing stockholders or partners
Owning ten percent (10%) or more of corporation or partnership stock.
(Required)
- B. Non-Collusion Affidavit properly notarized. (Required)
- C. New Jersey Business Registration Certificate (BRC) (Required)
- D. Affirmative Action Evidence (Required)
- E. W-9 Form
- F. Authorized signatures on all forms.
- G. Request for Proposal for Professional Services Rate Sheet. (Required)



**OWEN,
LITTLE
& ASSOCIATES
INC.**

Engineers
Planners
Surveyors
GIS Specialists

Frank J. Little, Jr., P.E., P.P., C.M.E.
Douglas F. Klec, P.E., P.P., C.M.E.
William J. Berg, P.L.S.

OWEN, LITTLE & ASSOCIATES, INC.

BARNEGAT TOWNSHIP

2026 GENERAL RATE SCHEDULE

PERSONNEL

PER HOUR

Principal/Associates	\$180.00
Licensed Land Surveyor	170.00
Land Surveyor/Crew Chief	160.00
Senior Land Surveyor	150.00
Project Manager	170.00
Project Engineer	165.00
Geographics Specialist	125.00
Senior Designer/CADD	140.00
Designer/CADD	120.00
Inspector	100.00
Technical Aide	90.00
3-Man Field Crew	220.00
2-Man Field Crew	190.00
1-Man Field Crew w/Robotic/GPS Equipment	150.00
Certified Flood Plain Manager (CFM)	165.00
Planning Assistant	130.00
Administration/Clerical Support	60.00
Facsimile	\$2.00/Page
Reimbursable Expenses	@ Cost + 15%
Mileage	0.50/Mile
Meetings	Hourly Rate

Effective: January 1, 2026

RATE SCHEDULE

Other Fees and Adjustments

Suitable fees for either personnel or equipment in keeping with those listed would be applied for any classification not covered in the list of engineering services rate schedule. The right is reserved to make adjustments to and within all classifications at any time which are in keeping with engineering practices of American Consulting Engineers Council.

Overtime

The proceeding rate schedule tabulation is based on an 8-hour day. Overtime (beyond 8 hours weekdays, and any time on Saturday, Sunday and holidays) is at time-and-one half rates, except that Principal/Project Engineer, Licensed Land Surveyor, and Design Engineer are at the proceeding hourly rates.

Reimbursable Expenses

Reimbursable expenses for project requirements or services not provided by Owen, Little & Associates, Inc., (OLA), such as laboratory and testing costs, and governmental and miscellaneous fees, shall be payable directly by the Client or shall be reimbursed to OLA if advanced by them. Expenses not a part of normal engineering overhead that are incurred by OLA shall be reimbursed by the Client, including printing and reproduction costs and traveling expenses.

General or Resident Supervision

When included, shall provide observation of construction with reasonable care; however, said supervision shall not include or imply control of construction processes, operations, personnel, site conditions, or safety in, on or about the site. Further, it shall not be construed that OLA guarantees the performance by the Contractor or assumes financial liability for construction deficiencies or defects or for any other circumstances resulting from the Contractor's construction techniques.

Original Documents, Survey Notes, and Drawings

The above are and shall remain the property of the Consultants, except where otherwise provided by legal statute or specifically set out; reproduction of said documents and drawing shall not be used on additions to the project or any other projects except upon written agreement with Owen, Little & Associates, Inc. All plans and contract documents shall be considered copyrighted with all rights reserved.

Limits of Liability

The owner agrees to limit the Engineer's liability to claims by the owner and by all construction contractors and subcontractors arising out of this project due to the Engineer's professional negligent acts, errors, or omissions such that the total liability to all those named shall not exceed the Engineer's total fee for services rendered on the project.

Fees/Payment

Unless otherwise provided for in the proposal, project invoicing will proceed on a monthly basis in accordance with the attached Rate Schedule. The Rate Schedule is effective for a period of one year and it is subject to review and revision each January 1. Payment is due upon receipt and outstanding balance in excess of 30 days will be subject to interest at 1.5% per month. At anytime thereafter, services may be suspended until payment in full has been received for services and expenses due and payable. All invoices which go unpaid 60 days from the due date will be assessed a \$30.00 service fee in addition to interest charges and any other fees incurred. Please note, all invoices going past due for 60 days will automatically be assigned to a professional collection agency.



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: OWEN, LITTLE & ASSOCIATES, INC.

Trade Name:

Address: 443 ATLANTIC CITY BLVD
BEACHWOOD, NJ 08722-4003

Certificate Number: 0100737

Effective Date: December 07, 1982

Date of Issuance: October 27, 2014

For Office Use Only:


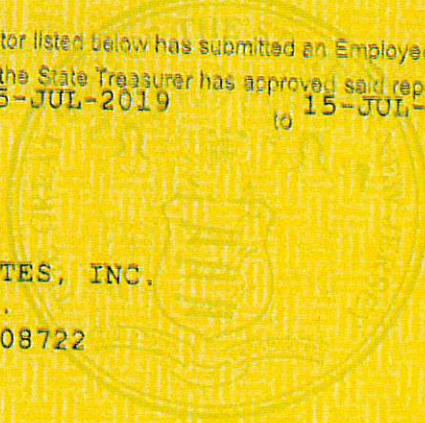
20141027153745748

Certification 4876

CERTIFICATE OF EMPLOYEE INFORMATION REPORT
RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-JUL-2019 to 15-JUL-2026

OWEN, LITTLE & ASSOCIATES, INC.
443 ATLANTIC CITY BLVD.
BEACHWOOD NJ 08722



Elizabeth Maher Majoio
ELIZABETH MAHER MAJOIO
State Treasurer



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/31/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure NJ Partners Insurance Services, LLC 100 Passaic Avenue Suite 120 Fairfield NJ 07004 License#: 1202869 OWENLIT-01	CONTACT NAME: PHONE (A/C, No., Ext): 973-227-0025 FAX (A/C, No): 973-227-4026 E-MAIL ADDRESS:														
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A : Pacific Insurance Company, Limited</td> <td>10046</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Pacific Insurance Company, Limited	10046	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : Pacific Insurance Company, Limited	10046														
INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES **CERTIFICATE NUMBER:** 1828090537 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional/Pollution Liability Cyber Liability		Y	21OH063437825	4/4/2025	4/4/2026	Per Claim/Aggregate Cyber Liability \$2M/2M 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER **CANCELLATION**

Evidence of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.		
	2 Business name/disregarded entity name, if different from above Owen, Little & Associates, Inc.		
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.) 443 Atlantic City Blvd.	Requester's name and address (optional)	
	6 City, state, and ZIP code Beachwood, NJ 08722		
	7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
2	2		-	2	4	3	0	7	0

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶ 11/12/25
------------------	----------------------------	------------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE & ENTERPRISE SERVICES

P.O. BOX 026

TRENTON, NJ 08625-026

PHONE: 609-292-2146 FAX: 609-984-6679

PHIL MURPHY
Governor

TAHESHA WAY, ESQ.
Lt. Governor

ELIZABETH MAHER MUOIO
State Treasurer

5-YEAR RECERTIFICATION

APPROVED

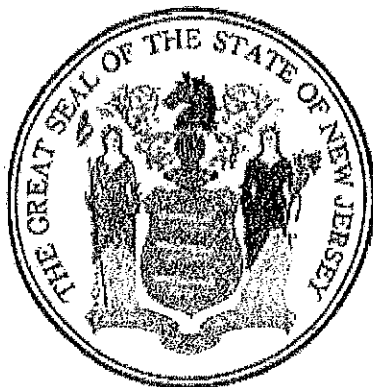
under the

Small Business Set-Aside Act

This certificate acknowledges OWEN, LITTLE & ASSOCIATES, INC. as a Category 2 Approved Small Business Enterprise (SBE) that has met the criteria established by N.J.A.C. 17:13.

In order for this certification to remain in effect **throughout the 5 year certification period**, the business **must submit annual verification statements** attesting that there has been no change in ownership, control, or any other factor of the business affecting eligibility for certification as a small business. The verification statements must be submitted **not more than 60 days** prior to the anniversary of the certification approval.

If the business fails to submit the annual verification statement by the anniversary date, or a renewal by its expiration date, the certification will lapse and the business will be removed from the system (SAVI) that lists small business entities. If the business seeks to be certified again, it will have to reapply by submitting a new application.



Peter Lowicki
Deputy Director

Issued: 9/26/2023

Certification Number: A0405-79

*Expiration: 9/26/2028

*As noted above, in order to maintain its certification status, the business must submit verification statements for each of the five years.

State Of New Jersey
New Jersey Office of the Attorney General
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE
Board of Prof. Engineers & Land Surveyors

HAS LICENSED

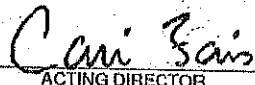
OWEN LITTLE & ASSOCIATES, INC..
FRANK J LITTLE JR
443 ATLANTIC CITY BLVD.
Beachwood NJ 08722-4003

FOR PRACTICE IN NEW JERSEY AS A(N): Certificate of Authorization
Engineering & Land Surveying

07/09/2024 TO 08/31/2026
VALID

24GA27965700
LICENSE/REGISTRATION/CERTIFICATION #


Signature of Licensee/Registrant/Certificate Holder


ACTING DIRECTOR

OWEN, LITTLE & ASSOCIATES, INC.
 443 ATLANTIC CITY BOULEVARD
 BEACHWOOD, 08722

State of New Jersey



DEPARTMENT OF THE TREASURY
 DIVISION OF PROPERTY MANAGEMENT AND
 CONSTRUCTION
 33 WEST STATE STREET - P.O. BOX 034
 TRENTON, NEW JERSEY 08625-0034



NOTICE OF PRE-QUALIFICATION

In accordance with N.J.S.A. 18A:18A-27 et seq (Department of Education) and N.J.S.A. 52:35-1 (Department of the Treasury) and any rules and regulations issued pursuant hereto, you are hereby notified of your prequalification to do State work for the Department (s) as previously noted.

Rating	Disciplines	Expiration Date
\$5,000,000	P005 - CIVIL ENGINEERING	10/15/2027
\$3,000,000	P006 - SANITARY ENGINEERING	
\$3,000,000	P011 - ENVIRONMENTAL ENGINEERING	
\$500,000	P012 - MARINE ENGINEERING	
\$1,000,000	P014 - PLANNING	
88	P015 - LAND SURVEYING	
\$3,000,000	P024 - BARRIER FREE/ADA DESIGN	
\$3,000,000	P042 - FEASIBILITY PLANNING	
\$5,000,000	P049 - SITE PLANNING	
\$3,000,000	P053 - TRANSPORTATION	
\$5,000,000	P054 - WASTE/WATER TREATMENT	
\$5,000,000	P057 - CONSTRUCTION FIELD INSPECTION	

- Licenses associated with certain disciplines are on file with the Division of Property Management & Construction (DPMC).
- Current license information must be verified prior to bid award.
- A copy of the DPMC 701 Form (Total Amount of Uncompleted Projects) may be accessed from the DPMC website at <https://www.nj.gov/treasury/dpmc/Assets/Files/DPMC701.pdf>.

ANY ATTEMPT BY A CONSULTANT TO ALTER OR MISREPRESENT ANY INFORMATION CONTAINED IN THIS FORM MAY RESULT IN PROSECUTION AND/OR DEBARMENT, SUSPENSION OR DISQUALIFICATION. INFORMATION ON AGGREGATE AMOUNTS CAN BE VERIFIED ON THE [DPMC WEB SITE](#).



CONSULTANT NOTICE OF PREQUALIFICATION

for

Owen, Little & Associates, Inc.
443 Atlantic City Blvd.
Beachwood, NJ 08772

In accordance with N.J.A.C. 19:38A, your firm has been approved with the NJSDA for Prequalification:

Effective Date: September 3, 2025

Expiration Date: October 15, 2027

<input type="checkbox"/> Architecture		<input type="checkbox"/> Electrical Engineering	
<input type="checkbox"/> HVAC Engineering		<input type="checkbox"/> Plumbing Engineering	
<input checked="" type="checkbox"/> Civil Engineering	\$ 5 Million	<input checked="" type="checkbox"/> Sanitary Engineering	\$ 3 Million
<input type="checkbox"/> Structural Engineering		<input type="checkbox"/> Elevators & Conveyors	
<input type="checkbox"/> Soils Engineering		<input type="checkbox"/> Fire Protection Engineering	
<input checked="" type="checkbox"/> Environmental Engineering	\$ 3 Million	<input checked="" type="checkbox"/> Marine Engineering	\$ 500 Thousand
<input type="checkbox"/> Landscape Design		<input checked="" type="checkbox"/> Planning	\$ 1 Million
<input checked="" type="checkbox"/> Land Surveying	\$ UNLIMITED	<input type="checkbox"/> Aerial Surveying	
<input type="checkbox"/> Hydrographic Surveying		<input type="checkbox"/> Fire & Life Safety Renovations	
<input type="checkbox"/> Building Commissioning		<input type="checkbox"/> Boiler/Steam Lines/High Pressure Systems	
<input type="checkbox"/> Dam/Levee Design		<input checked="" type="checkbox"/> Barrier Free/ADA Design	\$ 3 Million
<input type="checkbox"/> Estimating/Cost Analysis		<input type="checkbox"/> Interior Design/Space Planning	
<input type="checkbox"/> Roofing Inspection		<input type="checkbox"/> Construction Management	
<input type="checkbox"/> CPM Scheduling		<input type="checkbox"/> Archaeology	
<input type="checkbox"/> Geology		<input type="checkbox"/> Value Engineering	
<input type="checkbox"/> Historical Preservation/Restoration		<input type="checkbox"/> Roofing Consultant	
<input type="checkbox"/> Acoustics		<input type="checkbox"/> Asbestos Management & Design	
<input type="checkbox"/> Asbestos Safety Control Monitoring		<input type="checkbox"/> Claims Analysis	
<input type="checkbox"/> Telecommunications		<input checked="" type="checkbox"/> Feasibility/Master Planning	\$ 3 Million
<input type="checkbox"/> Fire Detection Systems		<input type="checkbox"/> Fire Protection Systems	
<input type="checkbox"/> Food Service		<input type="checkbox"/> Hydraulics/Pneumatics	
<input type="checkbox"/> Hydrology		<input type="checkbox"/> Security Systems	
<input checked="" type="checkbox"/> Site Planning	\$ 5 Million	<input type="checkbox"/> Historic Preservation Consultant	
<input type="checkbox"/> Energy Auditing		<input type="checkbox"/> Traffic	
<input checked="" type="checkbox"/> Transportation	\$ 3 Million	<input checked="" type="checkbox"/> Waste/Water Treatment	\$ 5 Million
<input type="checkbox"/> Energy Management Control Systems		<input type="checkbox"/> Renewable Energy Design Consultant	
<input checked="" type="checkbox"/> Construction Field Inspection	\$ 5 Million	<input type="checkbox"/> Project Management	
<input type="checkbox"/> Environmental Consultant		<input type="checkbox"/> Underground Storage Tank Removal	
<input type="checkbox"/> Underground Storage Tank Installation		<input type="checkbox"/> Premier Security Fencing	
<input type="checkbox"/> Indoor Air Quality		<input type="checkbox"/> Landfill Closure	
<input type="checkbox"/> Lead Paint Evaluation/Inspection			

ANY ATTEMPT TO ALTER OR MISREPRESENT ANY INFORMATION CONTAINED IN THIS NOTICE MAY RESULT IN PROSECUTION, DEBARMENT, AND/OR DISQUALIFICATION.

Information contained in this notice can be verified at: <https://sda03.njsda.gov/PublicReportsUI/VendorSearch.aspx>