

**PLEASE EXECUTE THIS FORM AND SUBMIT WITH THE BID PACKAGE
BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACT (N.J.S.A. 19:44A-20-8)**

NAME OF BUSINESS: _____

VENDOR AFFIRMATION: The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that <Name of Business> has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c.19 would bar the award of this contract in the one year period preceding (date of award scheduled for approval of the contract by Barnegat Township) to any of the following named candidate committee, joint committee; of political party committee representing the elected officials of the <name of entity of elected officials> as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

_____	_____
_____	_____
_____	_____
_____	_____

OWNERSHIP DISCLOSURE CERTIFICATION:

☐ I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

- ☐ Partnership ☐ Corporation ☐ Sole Proprietorship ☐ Limited Partnership
☐ Subchapter S Corporation ☐ Limited Liability Corporation ☐ Limited Liability Partnership

<u>Name of Stock or Stockholder</u>	<u>Home Address</u>
_____	_____
_____	_____
_____	_____
_____	_____

SIGNATURE AND ATTESTATION:

The undersigned is fully aware that if I have misrepresented in whole or part of this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: _____

Signed: _____ Title: _____

Print Name: _____ Date: _____

Subscribed and sworn before me this ____ day _____
(Affiant)

of _____, 20____.
(Print Name & Title)

My Commission expires: _____ (Corporate Seal)

CHAPTER 271 POLITICAL CONTRIBUTION DISCLOSURE FORM
Require Pursuant to N.J.S.A. 19:44A-20.26

*This form or its permitted facsimile must be submitted to Barnegat Township
no later than 10 days prior to the award of the contract. Required in addition to the
Business Entity Disclosure Certification*

Part I – Vendor Information

Vendor Name: _____

Address: _____

City: _____ State: _____ Zip: _____

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

Signature

Printed Name

Title

Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by Barnegat Township.

☐ Check here if disclosure is provided in electronic form.

<u>Contributor Name</u>	<u>Recipient Name</u>	<u>Date</u>	<u>\$ Amount</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

☐ Check here if the information is continued on subsequent pages(s).

Agencies with Elected Officials Required for Political Contribution Disclosure
N.J.S.A. 19:44A-20.26

County Name: _____

State: Governor and Legislative Leadership Committees

Legislative District #(s): _____

State Senator and two members of the General Assembly per district

County:

Freeholders

County Clerk

Sheriff

{County Executive}

Surrogate

Municipalities (Mayor and members of governing body, regardless of title)

THE TOWNSHIP OF BARNEGAT
900 WEST BAY AVENUE
BARNEGAT, NJ 08005

RIGHT TO EXTEND - TIME FOR AWARD

The Township of Barnegat is required by The Local Public Contracts Law, N.J.S.A. 40A:11-24, to make an award on products or services within sixty (60) days of the bid opening date. Should the Township of Barnegat require an additional thirty (30) days extension to make an award of this bid, by signing this document you shall grant the Township of Barnegat the right to extend this award up to ninety (90) days, if deemed necessary.

SIGNED: _____
(Signature)

TITLE: _____
(Print or Type)

COMPANY: _____

DATE: _____

TYPE OF PRODUCT OR SERVICE OFFERED: _____

PLEASE EXECUTE THIS FORM AND SUBMIT WITH THE BID PACKAGE

STOCKHOLDER DISCLOSURE STATEMENT

Name of Business: _____

☐ I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

☐ I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

- ☐ Partnership ☐ Corporation ☐ Sole Proprietorship
- ☐ Subchapter S Corporation ☐ Limited Partnership ☐ Limited Liability Corporation
- ☐ Limited Liability Partnership

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

STOCKHOLDERS:

Name: _____

Name: _____

Address: _____

Address: _____

Name: _____

Name: _____

Address: _____

Address: _____

Name: _____

Name: _____

Address: _____

Address: _____

Subscribed and sworn before me this ____ day

of _____, 20____.

(Notary Public)

My Commission expires: _____

(Affiant)

(Print Name & Title)

(Corporate Seal)

PLEASE EXECUTE THIS FORM AND SUBMIT WITH THE BID PACKAGE

NON-COLLUSION AFFIDAVIT

STATE OF _____

COUNTY OF _____

I, _____ of _____
(Partnership, Corporation, Individual, LLC)

In the County of _____ and the State of _____,

of full age, being duly sworn according to law on my oath depose and say that:

I am _____ of the firm of _____ the bidder making the Proposal for the above named project, and that I executed the said Proposal with full authority so to do; that said bidder has not, directly or indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in connection with the above named project; and that all statements contained in said Proposal and in this Affidavit are true and correct and made with full knowledge that the State of New Jersey relies upon the truth of the statements contained in said Proposal and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by _____ (N.J.S.A. 52:34-15)
(Name of Contractor)

Signature of Contractor _____

Subscribed and Sworn to

Before me this _____ day of _____, 20____.

(Signature)

(Please Print Name)

Subscribed and sworn before me this _____ day of

_____, 20 ____.

(Notary Public)

My Commission expires: _____

PLEASE EXECUTE THIS FORM AND SUBMIT WITH THE BID PACKAGE

N.J.S.A. 10:5-31 and N.J.A.C. 17:27

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

Goods, Professional Services and General Service Contracts

(Mandatory Affirmative Action Language)

During the performance of this contract, the Contractor agrees as follows:

The Contractor or Sub-Contractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the Contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The Contractor or Sub-Contractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. The Contractor or Sub-Contractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the Contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Contractor or Sub-Contractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq. as amended and supplemented from time to time and the Americans with Disabilities Act.

The Contractor or Sub-Contractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The Contractor or Sub-Contractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The Contractor or Sub-Contractor agrees to revise any of its testing procedures, if necessary, to assure that all personal testing conforms to the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the Contractor or Sub-Contractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

N.J.S.A. 10:5-31 and N.J.A.C. 17:27

The Contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302

The Contractor and its Sub-Contractor shall furnish such reports or other documents to the Division of Contract Compliance & EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C.17:27.

Submitted by: _____
(Name of Firm)

Name: _____
(Please Type or Print)

Signature: _____

Title: _____

Date: _____

PLEASE EXECUTE THIS REQUIRED FORM AND SUBMIT WITH BID PACKAGE

NOTICE TO BIDDERS

Re: Affirmative Action Regulations P. L. 1975, C. 127
Procurement and Service Contractors
"Affirmative Action" rules N.J.A.C. 17:27-1 et seq.
"Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27".

A. CONTRACTORS/VENDORS

1. Contractors and/or vendors will submit with the signed proposal Affirmative Action evidence. The affirmative Action evidence shall be in one of the following forms.
 - a. An existing federally approved or sanctioned affirmative action program.
 - b. A Certificate of Employee Information Report from the Treasurer Office of the State of New Jersey.
 - c. If the Contractor/Vendor cannot present "a" or "b" - the Contractor/Vendor is required to submit a completed Employee Information Report (Form AA-302). This form will be made available to Contractor/Vendor by the Township of Barnegat within seven (7) days after notification of intent to award the contract or receipt of the contract, whichever is sooner.

B. THE FOLLOWING QUESTIONS MUST BE ANSWERED BY ALL PROSPECTIVE BIDDERS:

1. Do you have a Federally approved or sanctioned Affirmative Action Program?
YES ☐ NO ☐
2. Do you have a State Certificate of Employee Information Report Approval?
YES ☐ NO ☐
 - a. If yes, please submit a photocopy of such Certificate of Employee Information Report with this proposal.

The undersigned Contractor certifies that he/she is aware of the commitment to comply with the requirements of P.L. 1975, C. 127, N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq. and agrees to furnish the required documentation pursuant to the law.

CONTRACTOR/VENDOR: _____
(Signature)

(Title)

NOTE: A Contractor's bid shall be rejected as non-responsive, if a Contractor fails to comply with the above requirements.

THE TOWNSHIP OF BARNEGAT
900 WEST BAY AVENUE
BARNEGAT, NJ 08005
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned Bidder does hereby acknowledge the receipt of the following Addenda issued by the Township of Barnegat:

Addendum Number _____ Dated _____

Acknowledgement Receipt (initial) _____

Addenda were received: _____

Acknowledgement for: _____
(Name of Bidder)

By: _____
(Signature of Authorized Representative)

Name: _____
(Print or Type)

Title: _____

Date: _____

THE TOWNSHIP OF BARNEGAT
900 WEST BAY AVENUE
BARNEGAT, NJ 08005

BIDDER'S CHECKLIST

The following checklist is provided for each bidder to check off documents submitted with their bid:

Bid Deposit in the form of a Certified Check, Cashier's Check,
Treasurer's Check or Bid Bond ☐

Certificate from a Surety Company stating if the bid is accepted,
they will provide the required Performance Bond ☐

Stockholders Disclosure Statement properly notarized listing stockholders
or partners owning ten percent (10%) or more of corporation or
partnership stock. (Required) ☐

Political Contribution Disclosure Form ☐

Business Entity Disclosure Certification (For Non-Fair & Open Contracts) ☐

Non-Collusion Affidavit properly notarized (Required) ☐

New Jersey Business Registration Certificate (BRC) (Required) ☐

Affirmative Action Evidence (Required) ☐

W-9 Form ☐

Deviations from specifications, if applicable ☐

Acknowledgement of Receipt of Addenda ☐

Authorized signatures on all forms ☐

THE TOWNSHIP OF BARNEGAT
900 WEST BAY AVENUE
BARNEGAT, NJ 08005

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

PART 1: CERTIFICATION

**BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX.
FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE.**

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the State of New Jersey, Department of Treasury, Division of Purchase and Property website at: <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review this list prior to completing the below certification. Failure to complete the certification will render a bidder's bid proposal non-responsive. If the Township of Barnegat determines that a person or entity has submitted a false certification concerning its engagement in investment activities in Iran pursuant to section 4 of P.L.2012, c.25 (C.52:32-58), the local contracting unit shall report to the New Jersey Attorney General the name of that person or entity, and the Attorney General shall determine whether to bring a civil action against the person to collect the penalty prescribed in paragraph (1) of subsection a. of section 5 of P.L.2012, c.25 (C52:32-59). The Township of Barnegat may also report to the municipal attorney or county counsel, as appropriate, the name of that person, together with its information as to the false certification, and the municipal attorney or county counsel, as appropriate, may determine to bring such civil action against the person to collect such penalty.

PLEASE CHECK THE APPROPRIATE BOX:

- ☐ I certify, pursuant to Public Law 2012, c.25 that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L.2012, c.25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip to Part 2 and sign and complete the Certification below.

OR

- ☐ I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2: PLEASE PROVIDE FURTHER INFORMATION REALTED TO INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the following information:

PROVIDE INFORMATION RELATIVE TO THE ABOVE QUESTIONS. PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, ATTACH ADDITIONAL PAGES.

Name: _____ Relationship to Bidder/Offeror: _____

Description of Activities:

Duration of Engagement: _____

Anticipated Cessation Date: _____

Bidder/Offeror Contact Name: _____ Contact #: _____

THE TOWNSHIP OF BARNEGAT
900 WEST BAY AVENUE
BARNEGAT, NJ 08005

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

CERTIFICATION:

I, _____, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the Township of Barnegat is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the Township of Barnegat to notify the Township of Barnegat in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certificate, and if I do so I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreements(s) with the Township of Barnegat and that the Township of Barnegat at its option may declare any contract(s) resulting from this certification void and unenforceable.

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity.

Bidder: _____

(Signature)

(Print Name)

(Title)

Date: _____

**ENTITIES DETERMINED TO BE ENGAGED IN PROHIBITED ACTIVITIES IN IRAN
PURSUANT TO P.L. 2012, C.25 ("CHAPTER 25")**

LIST DATED AS OF FEBRUARY 5, 2016

1. Bank of Markazi Iran (Central Bank of Iran)
2. Bank Mellat
3. Bank Melli Iran
4. Bank Tejarat
5. National Iranian Tanker Company (NITC)
6. Amona
7. Bank Saderat PLC
8. Bank Sepah
9. Belaz
10. Belneftkhim (Belarusneft)
11. China International United Petroleum & Chemicals Co., Ltd. (Unipetec)
12. China National Offshore Oil Corporation (CNOOC)
13. China National Petroleum Corporation (CNPC)
14. China National United Oil Corporation (ChinaOil)
15. China Petroleum & Chemical Corporation (Sinopec)
16. China Precision Machinery Import-Export Corporation (CPMIEC)
17. Grimley Smith Associates
18. Indian Oil Corporation
19. Kingdream PLC
20. Maire Tecnimont SpA
21. Naftiran Intratrade Company (NICO)
22. Oil and Natural Gas Corporation (ONGC)
23. Oil India Limited
24. Persia International Bank
25. PetroChina Company, Ltd.
26. Petroleos de Venezuela (PDVSA Petróleo, SA)
27. Sameh Afzar Tajak Co. (SATCO)
28. Shandong FIN CNC Machine Company, Ltd.
29. Sinohydro
30. SK Energy
31. SKS Ventures
32. Som Petrol AS
33. Zhuhai Zhenrong Company

**AGENCIES IN OCEAN COUNTY NEW JERSEY WITH ELECTED OFFICIALS
REQUIRED FOR POLITICAL CONTRIBUTION DISCLOSURE
N.J.S.A. 19:44A-20.26**

COUNTY NAME: OCEAN COUNTY

STATE: Governor and Legislative Leadership Committee

Legislative District #s: 9, 10 & 30

State Senator and two members of the General Assembly per district

County: Freeholders County Clerk Sheriff Surrogate

Municipalities (Mayor and members of the governing body, regardless of title):

Barnegat Light Borough	Jackson Township	Pine Beach Borough
Barnegat Township	Lacey Township	Plumsted Township
Bay Head Borough	Lakehurst Borough	Point Pleasant Beach Borough
Beach Haven Borough	Lakewood Township	Point Pleasant Borough
Beachwood Borough	Lavallette Borough	Seaside Heights Borough
Berkeley Township	Little Egg Harbor Township	Seaside Park Borough
Brick Township	Long Beach Island Township	Ship Bottom Borough
Dover Township	Manchester Township	South Toms River Borough
Eagleswood Township	Mantoloking Borough	Stafford Township
Harvey Cedars Borough	Ocean Gate Borough	Surf City Borough
Island Heights Borough	Ocean Township	Tuckerton Borough

Boards of Education (Members of the Board):

Barnegat Township	Lakehurst Borough	Plumsted Township
Bay Head Borough	Lakewood Township	Point Pleasant Beach Borough
Beach Haven Borough	Lavallette Borough	Point Pleasant Borough
Berkeley Township	Little Egg Harbor Township	Seaside Heights Borough
Brick Township	Long Beach Township	Seaside Park Borough
Central Regional	Manchester Township	Southern Regional
Eagleswood Township	Mantoloking Borough	Stafford Township
Island Heights Borough	Ocean Gate Borough	Toms River Regional
Jackson Township	Ocean Township	Tuckerton Borough
Lacey Township	Pinelands Regional	

Fire Districts (Board of Fire Commissioners):

Brick Township Fire District No. 1	Jackson Township Fire District No. 3
Brick Township Fire District No. 2	Jackson Township Fire District No. 4
Brick Township Fire District No. 3	Lakewood Township Fire District No. 1
Dover Township Fire District No. 1	Little Egg Harbor Township Fire District No. 1
Dover Township Fire District No. 2	Little Egg Harbor Township Fire District No. 2
Jackson Township Fire District No. 1	Little Egg Harbor Township Fire District No. 3
Jackson Township Fire District No. 2	Plumsted Township Fire District No. 1