

## **55-142. PRELIMINARY SITE PLAN PROCEDURE.**

- A. Fifteen (15) black-on-white prints of the preliminary site plan and five (5) sets of preliminary architectural drawings and elevations, together with six (6) completed application forms for preliminary site plan approval and the fees as required in Article III of this chapter, shall be submitted to the administrative officer.

- B. The preliminary site plans and documentation shall contain all of the information required under § 55-108 of this Article, shall be presented in tentative form for discussion and shall be signed and sealed by an engineer or surveyor licensed by the State of New Jersey. The general design standards and criteria as set forth in § 55-111 of this Article shall be observed. Said submission shall be of sufficient detail so that the municipal agency may make an informed decision upon the development application.
- C. After determination that a complete application has been submitted, the Board Secretary shall forward copies of the preliminary site plan to the Township Engineer, the Ocean County Soil Conservation District, the Construction Code Official, the Township Board of Health, the Township Shade Tree Commission, the Township Board of Assessors, the Township Police Department, the Township Zoning Officer and such other municipal, county or State officials or agencies as may be necessary for their review and recommendations to the municipal agency. The documentation shall be forwarded by the Board Secretary forthwith upon the filing of the application and documentation. Each municipal recipient of the documentation distributed in accordance with this provision shall provide written report and recommendations to the Board prior to the hearing date. In addition to the written reports herein called for, any municipal commission, board, body or official shall have the right to appear at the hearing and give testimony and produce evidence in support of its report and recommendations. If any municipal board or body does not submit a written report prior to the date fixed for the hearing, the Board shall assume that the municipal board, body or official has no recommendations and no objections to the proposed site plan. In considering the application and making determination following the hearing, the Planning

Board shall give due consideration to the report and recommendations of any municipal board, body or official, as herein provided.