

APPENDIX D-8

COMPLETENESS CHECK LIST
f o r
FINAL MAJOR SITE PLAN
APPLICATION

Notice To Applicants: This form must be completed and returned to the Administrative Officer when a **Final Major Site Plan Application** is filed with either the Planning Board or the Zoning Board of Adjustment. The applicant is required to address all items set forth on this Completeness Check List. Failure to address each item will result in the application being deemed incomplete. *(Please type or print clearly.)*

Applicant: _____ **Owner:** _____

Name of Project: _____

Location of Project:

Block _____ **Lot(s):** _____

Street Address: _____ **Zoning District:** _____

Signature of person who prepared Check List Date

Name and Title of person who prepared Check List (Please Type or Print)

For Planning Board Use Only:

Docket No. _____ **Date Received by Board:** _____

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**Provided Waiver
or Shown Requested**

L General Requirements

Submission of completed Application Form and Check List (22 copies).

Payment of application fees and escrow deposit.

Certification that the Applicant is the owner of the land, or his properly-authorized Agent, or that the Owner has consented in writing to the filing of this application.

Concerning Corporations or Partnerships, submission of a list of names and addresses of all stockholders or individual partners owning at least ten percent (10%) of its stock of any class as required by N.J.S.A. 40:55D-48.1, et seq.

Submission of written certification from Tax Collector that all taxes and assessments are paid to date.

Submission of plats or plans (22 sets) signed and sealed by a N.J.P.L.S., N.J.P.E., N.J.P.P. or N.J.R.A. as required, and folded with Title Block revealed.

Submission of two (2) signed and sealed copies of a survey of the property upon which the Site Plan is based.

If the property in question is located within the Pinelands Area, then a Certificate of Filing must be obtained from the Pinelands Commission and submitted to the Board prior to the application being deemed complete for consideration by the Board.

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II. Plat Details

Scale of not less than 1" = 50'

Key Map at scale of not less than 1" = 1,000.'

Title Block in accordance with the Rules governing Title Blocks for Professional Engineers (N.J.A.C. 13:401 et seq.), including:

 Name of Development;

 Name, signature, address, and license number of the Professional(s) who prepared the Plan;

 Date of original preparation and of each subsequent revision thereof, and a list of the specific revisions entered on each sheet.

Scale (written and graphic).

Name, address and telephone number of the Owner(s) of Record.

Name, address and telephone number of Developer.

North Arrow with reference meridian.

Approval block with signature lines for the Chairman, Secretary and the Board Engineer.

The plans submitted for Final Approval must have been revised to address all of the conditions of Preliminary Approval as set forth in the Preliminary Approval Resolution and the prior engineering review letters.

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**FINAL MAJOR SITE PLAN Provided Waiver
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If the property for which Major Site Plan approval is sought consists of two (2) or more lots, then a Deed of Consolidation must be submitted to the Board. In addition, the proposed lot number and property address for the consolidated lot must be approved in writing by the Tax Assessor.

As a condition of any Final Approval granted by the Board, the applicant must post performance guarantees and inspection fees in amounts to be determined by the Township Engineer to guarantee the installation of the required on-site and off-site improvements.

As a condition of any Final Approval granted by the Board, the applicant must post performance guarantees and inspection fees in amounts to be determined by the Water & Sewer Utility Engineer to guarantee the installation of the required on-site and off-site water and sewer system improvements.

As a condition of any Final Approval **granted by the Board, the applicant** must post sufficient funds with the Township to cover the costs of the following assessments as required by Township ordinances:

- Affordable Housing Development Fee,
- Drainage Assessment;
- Off-site Traffic Assessment,
- Recreation Assessment;
- Tax Map Assessment.

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As a condition of any Final Approval granted by the Board, the applicant shall submit evidence of a comprehensive general liability insurance policy in an amount not less than three hundred thousand dollars (\$300,000.) per occurrence, identifying and saving harmless the Township of Barnegat and its agencies, employees and agents from any liability for any acts of the subdivider or his agents, contractors, or employees in the implementing of the approved subdivision. The insurance policy shall provide for ten (10) days' prior notice to the Township prior to cancellation. As a condition of any Final Approval granted by the Board, the following documentation must be submitted:

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| Municipal Water and Sewer
Utility approval; | — | — |
| Ocean County Planning Board
approval, | | |
| Ocean County Utilities Authority
approval; | | |
| Ocean County Soil Conservation
District; | | |
| Ocean County Board of Health
approval, if required; | | |
| New Jersey Department of
Environmental Protection; | — | — |
| Wetlands; | | |
| Waterfront Development; | | |
| CAFRA; | | |
| Sanitary Sewer System
Extensions; | | |
| Potable Water System
Extensions; | | |

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Stream Encroachment New Jersey Department of Transportation, if required; The Pinelands Commission, if located within the Pinelands Area; All other outside agency approvals <i>as may</i> be required.	
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