

**APPENDIX C-1**

**TOWNSHIP OF BARNEGAT  
900 WEST BAY AVENUE  
BARNEGAT, NEW JERSEY 08005-1298  
(609) 698-0080 EXT. 155**

**CHANGE OF USE APPLICATION**

**WAIVER OR EXEMPTION OF SITE PLAN**

**TO BE COMPLETED BY TOWNSHIP STAFF ONLY**

Date Filed \_\_\_\_\_ Docket No. \_\_\_\_\_

Application Fees \_\_\_\_\_ Escrow Deposit \_\_\_\_\_

REQUEST FOR: WAIVER OF SITE PLAN          EXEMPTION OF SITE PLAN

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**TO BE COMPLETED BY APPLICANT**

**1. APPLICANT:**

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number: Home: \_\_\_\_\_ Local: \_\_\_\_\_

Work: \_\_\_\_\_ Fax: \_\_\_\_\_

Applicant is a Corporation          Partnership          Individual \_\_\_\_\_

Other (Please Specify) \_\_\_\_\_

**CHANGE OF USE APPLICATION—Cont.**

**2. SUBJECT PROPERTY:**

Location: \_\_\_\_\_

Tax Map: Block(s) \_\_\_\_\_ Lot (5) \_\_\_\_\_

Zoning District \_\_\_\_\_

**3. OWNERSHIP:**

If Owner(s) is other than the applicant, provide the following information on the Owner(s) **SEE ALSO ITEM #9:**

Owner's Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number Home: \_\_\_\_\_ Work: \_\_\_\_\_ Local: \_\_\_\_\_

Relationship of the applicant to the property in question:

Owner:      Lessee      Purchaser Under Contract      Other

**4. PURPOSE OF APPLICATION:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Present use of the premises: \_\_\_\_\_

\_\_\_\_\_

**ENCLOSURES:** Plot Plan or Survey map of existing and proposed structures/use; parking spaces, ingress, egress, signs, additions, etc.

**CHANGE OF USE APPLICATION—Cont.**

**5. CERTIFICATION:**

I certify that the foregoing statements and the materials submitted are true.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF APPLICANT

**6. AUTHORIZATION BY OWNER:** (If anyone other than above owner is making this application, the following authorization must be executed.)

To the approving Board or Subcommittee of the Township of Barnegat:

\_\_\_\_\_ is hereby  
(name of designee)

authorized to make the within application.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF OWNER

GENERAL INFORMATION

**The Site Plan Subcommittee** was established in early 1995 by ordinances amending the Land Use Code of the Township of Barnegat (Chapters 55A & 55B, Sections 101 & 176) to facilitate the change of commercial use or occupancy where no extensive construction or improvements are proposed. It is made up of three members of the Planning Board appointed by the Board's Chair and, the Community Development Director as an "ad hoc" member. When reviewing applications in the Historic District, the Chair of the Historic Preservation Commission is also an "ad hoc" member of this body.

The review procedure is conducted in a casual meeting with the applicant. It is not a public hearing. The subcommittee makes the determination of what applications require site plan review and approval. However, it may recommend to the full board that they

App. C-1      BARNEGAT TOWNSHIP CODE

vote to waive the requirement for site plan. Under specific criteria listed in the ordinance, the subcommittee may exempt this requirement entirely.

SEE INSTRUCTIONS SPECIFIC TO SITE PLAN WAIVER  
ACTION BY PLANNING BOARD