

Chapter 44A**FEES, MISCELLANEOUS**

- § 44A-1. Purpose.
- § 44A-2. Township Clerk's office.
- § 44A-3. Tax Collector's office.
- § 44A-4. Assessor's office.
- § 44A-5. Recycling fees.
- § 44A-6. Fee for administration of patrolman's test.
- § 44A-7. Fee for refuse collection and container used with automated garbage trucks.
- § 44A-8. Municipal Court discovery fees.
- § 44A-9. Accident reports.
- § 44A-10. Sewer/water search fees.
- § 44A-11. Acceptance of credit and debit charges to satisfy payment obligations.
- § 44A-12. Recreational program fees.

[HISTORY: Adopted by the Township Committee of the Township of Barnegat 6-6-83 as Ord. No. 1983-13. Amendments noted where applicable.]

Be it ordained, by the Township Committee of the Township of Barnegat, County of Ocean, State of New Jersey:

§ 44A-1. Purpose.

The purpose of this ordinance is to finalize miscellaneous charges of the various departments of the Township of Barnegat.

§ 44A-2. Township Clerk's office.

The following charges are hereby established by the Barnegat Township Clerk's office:

- A. Photocopies. Individuals requesting photocopies of public records shall be charged five cents (\$.05) per page for letter size copies and smaller and seven cents (\$.07) per page for legal size copies and larger. There shall not be a charge for electronic records (i.e. records sent via e-mail and fax). If the record is requested in the form of a computer disc, cd-rom or dvd there will be a charge of eighty cents (\$.80) per disc plus the cost to mail the disc to the requester. In addition to the foregoing cost, whenever the nature, format, manner of collation, or volume of a township record embodied in the form of printed matter to be inspected, examined or copied pursuant to this section is such that the record cannot be reproduced by ordinary document copying equipment in the ordinary business size and/or involves an extraordinary expenditure of time and effort to accommodate the request, the township will charge, in addition to the actual cost of duplicating the record, a special service charge based upon clerical expense at the rate of ten dollars (\$10.) per hour of the estimated costs to accommodate the request. The Township Clerk shall advise the person requesting the service to post monies to be held in trust in multiples of three hundred dollars (\$300.) in order to insure that the township is reimbursed in full for all clerical expenses incurred. After the service has been completed and the documents and information produced to the person requesting the service, the person requesting the service shall be provided an itemization of the number of hours spent to accommodate the request, and be issued a check for any credit remaining in the account. In the event that the service exceeds the amount of monies posted in escrow, before continuing with the request, the person requesting the service shall be required to post an additional escrow amount of three hundred dollars (\$300.). [Amended 9-2-86 by Ord. No. 1986-26; 3-21-

88 by Ord. No. 1988-13; 3-15-04 by Ord. No. 2004-07; 8-16-10 by Ord. No. 2010-20]

- B. Flood letters. Flood letters issued by the Township Clerk's Office shall require a fee of ten dollars (\$10.) per letter requested. **[Amended 3-21-88 by Ord. No. 1988-13]**
- C. Street maps. There shall be a charge of four dollars (\$4.) per street map sheet or ten dollars (\$10.) per set of three (3) plus a charge of fifty cents (\$.50) for mailing for street map copies requested by citizens of the Township of Barnegat from the Township Clerk's office. **[Amended 4-1-91 by Ord. No. 1991-11]**
- D. Zoning maps. There shall be a charge of five dollars (\$5.) for zoning map copies requested by citizens of the Township of Barnegat from the Township Clerk's office. **[Added 3-19-84 by Ord. No. 1984-6]**
- E. Fees for electrical hook-up and lighting. **[Added 6-30-92 by Ord. No. 1992-12]**

For any person, corporation, organization that uses the electrical outlets at the municipal dock on public facility of the township, the following fees shall be assessed and collected:

- (1) Minimum ten dollars (\$10.) per outlet;
- (2) An additional twenty-five dollars (\$25.) per outlet if two (2) or more appliances are connected.

There shall be a charge for lights only of ten dollars (\$10.).

- F. Municipal dock. A deposit of two hundred dollars (\$200.) shall be required from organizations requesting the use of the Municipal Dock in order to insure cleanup at the Municipal Dock. **[Added 4-6-98 by Ord. No. 1998-6]**
- G. Registrar of Vital Statistics: **[Added 3-15-04 by Ord. No. 2004-07]** The Township of Barnegat establishes the

following fees related to the Office of Registrar of Vital Statistics:

- (1) There shall be a charge of five dollars (\$5.) for each certified copy of all Vital Records including marriage, death and birth.
- (2) There shall be a charge of five dollars (\$5.) for each burial permit issued.
- (3) There shall be a charge for certified copies of domestic partnership certificates of five dollars (\$5.) per certificate. **[Added 7-6-04 by Ord. No. 2004-32]**

§ 44A-3. Tax Collector's office.

The following fees are hereby established to be charged by the Tax Collector's office of the Township of Barnegat:

- A. Duplicate tax bill. A charge for the issuance of a duplicate tax bill shall be two dollars (\$2.) per duplicate requested. **[Amended 3-21-88 by Ord. No. 1988-13]**
- B. Return check fee. In the event that a check is returned to the township marked as unpaid, for whatever reason, there shall be an additional twenty dollar (\$20.) fee levied upon the person who submitted the check to the municipality.

The twenty dollar (\$20.) fee shall apply to returned checks submitted to any and all township departments in addition to the Tax Collector's office. **[8-3-92 by Ord. No. 1992-20; Amended 7-5-83 by Ord. No. 1983-16]**

- C. Fee for certificate of tax redemption. The township hereby establishes a fee of twenty-five dollars (\$25.) for a certificate of tax redemption. **[Added 4-21-97 by Ord. No. 1997-12]**
- D. Fee for preparation of a tax search — ten dollars (\$10.) per line item. **[Added 2-22-05 by Ord. No. 2005-06]**

- E. Fee for assessment search — ten dollars (\$10.) per line item. **[Added 2-22-05 by Ord. No. 2005-06]**
- F. Fee for electronic files of tax searches — ten dollars (\$10.) per line item. **[Added 2-22-05 by Ord. No. 2005-06]**
- G. Fee for electronic files for assessment searches — ten dollars (\$10.) per line item. **[Added 2-22-05 by Ord. No. 2005-06]**
- H. Annual fee for electronic files of all tax searches on file in the township records — eight hundred dollars (\$800.) per year payable no later than February 28th of the year. **[Added 2-22-05 by Ord. No. 2005-06]**
- I. Fee for redemption—Tax Collector shall provide any party entitled to redeem a tax sale certificate, two (2) redemption calculations within a calendar year at no cost. Thereafter the fee will be fifty dollars (\$50.) for each subsequent calculation requested of the Tax Collector. For fee redemption calculations that have been requested by a lien holder on a certificate that they own, there will be a fifty dollar (\$50.) fee. This fee may not be passed on to the certificate and the lien holder must specify the date to be used for calculation. **[Added 4-19-10 by Ord. No. 2010-06]**

§ 44A-4. Assessor's office.

The following fees are hereby established for the Assessor's office of the Township of Barnegat:

- A. Tax map. In the event that there is a request for a copy of a tax map made to the Assessor's office of the Township of Barnegat there shall be a fee of three dollars (\$3.) per map requested. Further, in the event that there is a request to mail said map to the individual making said request there shall be an additional charge of fifty cents (\$.50) for each sheet required to be mailed. **[Amended 4-1-91 by Ord. No. 1991-11]**

§ 44A-5. Recycling fees. [Added 6-5-95 by Ord. No. 1995-31; 8-6-07 by Ord. No. 2007-13]

The following fees are hereby established in connection with recycling within the Township of Barnegat:

- A. Tires. There shall be a three dollar (\$3.) per tire charge in connection with the pickup of used tires from a residence. Said fee shall be paid in advance and then shall be scheduled for pickup by the township. No tire will be accepted that is larger than a car or pickup truck tire and is larger than 10/20 (width in inches/height in inches).
- B. Removal of freon. In connection with the township's pickup of any air-conditioner and/or refrigeration unit, the resident shall be required to pay a nonrefundable fee of ten dollars (\$10.) to the township in advance for the removal of freon from said units. In the event the refrigeration or air-conditioning unit is larger than a normal household item, the township will have the option of not accepting said item to be recycled. [Amended 7-6-09 by Ord. No. 2009-19]
- C. Propane tanks. There shall be a nonrefundable fee of five dollars (\$5.) per tank charge for propane tank pickup. Said fee shall be paid in advance and then shall be scheduled for pickup by the township. [Added 8-15-02 by Ord. No. 2002-23; 7-6-09 by Ord. No. 2009-19]

§ 44A-6. Fee for administration of patrolman's test. [Added 10-21-96 by Ord. No. 1996-47; amended 5-3-04 by Ord. No. 2004-13]

The township hereby establishes a fee of sixty dollars (\$60.) to be paid by the applicant to the township to help defray its administrative costs in the implementation of the police patrolman's examination.

§ 44A-7. Fee for refuse collection and containers used with automated garbage trucks. [Added 10-21-96 by Ord. No. 1996-47]

The township hereby establishes a fee of forty-five dollars (\$45.) for a resident to purchase a 64-gallon container and fifty dollars (\$50.) to purchase a 96-gallon container.

§ 44A-8. Municipal Court discovery fees. [Added 6-21-99 by Ord. No. 1999-19; amended 10-18-04 by Ord. No. 2004-50]

- A. All requests for discovery in matters pending in the Barnegat Township Municipal Court shall be submitted through the Municipal Prosecutor.

- B. The following fees shall be payable by the requestor to the Township of Barnegat for the discovery provided:
- (1) Seventy-five cents (\$.75) per page for each of the first ten (10) pages photocopied.
 - (2) Fifty cents (\$.50) per page for each of the next ten (10) pages photocopied.
 - (3) Twenty-five cents (\$.25) per page for each of the pages photocopied thereafter.
 - (4) Actual postage for any discovery sent by mail.
 - (5) Twenty-five cents (\$.25) for the envelope for any discovery sent by mail.
 - (6) Photographs will be photocopied at the rates established herein. If requests are made for duplicate photographs, the actual cost of making the photograph shall be charged.
 - (7) Duplication of videotapes constitute an extraordinary duplication process and will be charged at the rate of five dollars (\$5.) per videotape.
 - (8) On any item that cannot be photocopied on the township copy machine or not otherwise provided for in this schedule, the actual cost incurred in making the copy shall be charged.
- C. Where the discovery must be obtained from an entity other than the Township of Barnegat, e.g. another police department, the actual costs paid to the other entity shall be paid by the requestor.

§ 44A-9. Accident reports. [Added 5-20-02 by Ord. No. 2002-16]

The township hereby establishes a fee for accident reports prepared by the Barnegat Township Police Department at a flat rate of five dollars (\$5.) per report. Township residents will be exempted from the five dollar (\$5.) fee.

§ 44A-10. Sewer/water search fees. [Added 2-22-05 by Ord. No. 2005-06]

The following fees are hereby established to be charged by the Township of Barnegat for the providing of sanitary sewer and water search fees.

- A. Fee for water search — ten dollars (\$10.) per line item;
- B. Fee for sewer search — ten dollars (\$10.) per line item.

§44A-11. Acceptance of credit and debit charges to satisfy payment obligations. [Added 2-22-05 by Ord. No. 2005-06]

The township agrees to accept electronic receipts in the form of credit card or debit card charges for any and all delinquent local obligations which is defined as any debt or charge that has been turned over to a municipality for collection for the tax sale process. The credit card or debit charge payment will be accepted by the township up to but no later than thirty (30) days prior to a tax sale for the obligation.

§44A-12. Recreational program fees. [Added 3-19-07 by Ord. No. 2007-03]

- A. The following program fee ranges are hereby established for recreational programs, in accordance with the attached Schedule A.
- B. Recreational programs fees may be established annually by resolution of the Township Committee as may be needed to reflect necessary fees for individual recreation programs.

SCHEDULE A

Program	Fees
Simple Play	\$3.00-10.00^
Play and Learn	\$4.00-10.00^
Learn With Me	\$4.00-10.00^

Schedule A—Con.

Program	Fees
First Time on My Own [Amended 7-6-09 by Reso. 2009-437]	\$10.00-12.00^
Pre-Kindergarten [Amended 7-6-09 by Reso. 2009-437]	\$15.00-18.00^
Preschool [Amended 7-6-09 by Reso. 2009-437]	\$15.00-18.00^
Lunch Bunch	\$1.50-5.00#
Preschool Activities	\$5.00-10.00^
To Include: Fitness Classes, Art Classes, Cooking Classes, Science and Nature Classes, Literacy Classes	
Tumble Tots	\$7.00-14.00^
Ballet Tots	\$7.00-14.00^
Tap and Ballet	\$7.00-14.00^
Teenie Tiny Tennis Players	\$7.00-14.00^
Adult Tap Class	\$7.00-14.00^
Basic Gymnastics	\$7.00-14.00^
Intermediate Gymnastics	\$7.00-14.00^
Advanced Gymnastics	\$14.00-28.00^
Karate	\$7.00-14.00^
Kitchen Kids	\$7.00-14.00^
"Being Cool after School"	\$7.00-14.00^
Simple Ceramics	\$12.00-24.00^
Musical Theater	\$10.00-20.00^
Jewelry Design	\$7.00-14.00^
Cartooning	\$7.50-15.00^
Puppet Creations	\$7.00-14.00^
Basic Drawing	\$12.00-24.00^
Guitar Lessons	\$10.00-20.00^
Holiday Art Workshop	\$7.00-14.00^
Digital Photography Basics	\$14.00-28.00^

Schedule A—Con.

Program	Fees		
Vacation Art Camp	\$14.00-28.00^		
Fall Vacation Camp	\$150.00-225.00*		
Winter Vacation Camp	\$150.00-225.00*		
Spring Vacation Camp	\$150.00-225.00*		
Board Games	\$5.00-10.00^		
Indoor Team Sports	\$5.00-10.00^		
Adult Art Class	\$15.00-30.00^		
Aerobics	\$2.50-5.00^		
Little Kids Summer Camp	\$125.00-250.00#		
Camp Fun Time [Amended 7-6-09 by Reso. 2009-437]	\$280.00-550.00#		
Adventure Travel Camp [Amended 7-6-09 by Reso. 2009-437]	\$225.00-275.00#		
Summer Science Camp	\$99.00-200.00*		
Bingo Bash	\$10.00-20.00		
Barnegat Bowling League	\$5.00-10.00		
^fee per class	*fee per week	#fee per session (multiple weeks)	