

Chapter 14

COX MUSEUM AND LIBRARY  
MANAGEMENT COMMITTEE

- § 14-1. Membership; composition and termination.
- § 14-2. Cox Museum and Library Management.
- § 14-3. Powers.
- § 14-4. Compensation.

[HISTORY: Adopted by the Township Committee of the Township of Barnegat 6-3-85 as Ord. No. 1985-19. Amended 8-4-86 by Ord. No. 1986-25; 9-18-00 by Ord. No. 2000-42. Amended in its entirety 1-22-02 by Ord. No. 2002-02. Subsequent amendments rioted where applicable.]

Be it ordained by the Mayor and Township Committee that hereby is established rules and regulations for the management and maintenance of the Cox House to be jointly held by the membership of the Cox Museum and Library Management Committee and the Township Committee as follows:

§ 14-1. Membership; composition and termination.

- A The membership of the Cox Museum and Library Management Committee (hereinafter the "Cox Committee") shall be composed of twelve (12) members appointed annually by the Township Committee of the Township of Barnegat, said members to be qualified as follows:

- (1) One (1) member shall be the President of the Barnegat Historical Society, during his/her tenure as President or his/her designee as liaison to the organization.
  - (2) One (1) member shall be the President of the Barnegat Chamber of Commerce, during his/her tenure as President or his/her designee as a liaison to the organization.
  - (3) One (1) member shall be the Township Historian or a member of the Historic Preservation Commission.
  - (4) One (1) member shall be the President of the Friends of the Barnegat Library, during his/her tenure as President or his/her designee as a liaison to the organization.
  - (5) One (1) member shall be the President of the Barnegat Garden Club, during his/her tenure as President or his/her designee as a liaison to the organization.
  - (6) One (1) member shall be the Chairman of the Economic Development Committee or his/her designee.
  - (7) Six (6) members shall be appointed at-large from within the community.
  - (8) The Mayor or his/her designee shall serve during his/her term of office as an ad hoc member of the Committee.
- B. Members of the Cox Committee shall be appointed annually by the Township Committee for a one (1) year term, with the exception of at-large members. Six (6) members at-large shall be appointed to two (2) year terms. Initial appointments will be staggered to allow continuity to the membership: two (2) members, initially, shall be appointed to one (1) year terms; two (2) members, initially, shall be appointed to two (2) year**

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terms; two (2) members, initially, shall be appointed to three (3) year terms. Vacancies, other than expirations, shall be appointed to fill the unexpired term. [Amended 3-18-02 by Ord. No. 2002-07]

- C. A record of attendance shall be maintained for meetings of the Cox Committee. If an at-large member is absent without excuse for three (3) consecutive meetings, the Chairperson of the Cox Committee shall notify the Township Committee through the Municipal Clerk's Office. The Township Committee may then appoint a new member to replace the absent member. If any other member is absent without excuse for three (3) consecutive meetings, the Chairperson of the Cox Committee shall notify the Township Clerk who shall send a letter to the organization that member represents advising of the absence and requesting that action be taken to assure representation at future meetings of the Cox Committee. In the case of the Township Historian, such letter shall be sent directly to the Township Historian at his/her home address. A copy of the notification letter shall be provided by the Township Clerk to each Township Committeeperson.

**§ 14-2. Cox Museum and Library Management.**

The Cox Museum and Library (hereinafter the "Cox House") shall be managed and maintained jointly by the Cox Committee and the township. The responsibilities shall be carried out as follows:

- A The township shall be solely responsible for monitoring and maintaining the buildings, building systems (e.g. heat, water and electric) and grounds, and assuring that they remain operational on a day-to-day basis. The Cox Committee shall advise the township of any observed repair needs for the buildings and property.
- B. In fulfilling its responsibility to maintain the Cox House and its appurtenant structures and grounds, except as

specified in subsections C, D, and E below, the township shall seek the advice of the Cox Committee for any repair, replacement or modification, of any interior or exterior surface that would affect the historical significance of the Cox House.

- (1) Replacement of any component of the buildings including porches, roofing, railings, windows, window shutters and doors.
  - (2) Replacement, repair or modification of any interior or exterior surface.
  - (3) Refinishing or resurfacing of any interior or exterior surface.
  - (4) Removal or repair of any fixtures or furnishings.
  - (5) Removal of any vegetation.
  - (6) Removal, resurfacing or repair of any exterior fencing or other landscape feature.
  - (7) Any addition or modification of any nature to the buildings or grounds.
- C. Advance advice shall not be required for continuing maintenance functions such as lawn mowing, repair of sprinkler heads in their existing position, and replacement of the heating unit or hot water heater where such replacement does not involve any change in venting or other impact on the fabric of the buildings or on the existing landscape.
- D. Advance advice shall not be required for work performed to deal with an emergency situation where immediate action is required to protect the fabric of the buildings or property.
- E. In the event the township is unable to obtain either the advice from the Cox Committee for any proposed work, the township may seek to obtain the advice of the Barnegat Township Historic Preservation Commission

for the proposed work. The township may proceed to conduct work, in the absence of advice from either the Cox Committee or Historic Preservation Commission. In the event work is performed, the township shall report to the Cox Committee the nature of the work performed.

**§ 14-3. Powers.**

The Cox Committee shall have the power and authority to:

- A. Accept the loan of items to be displayed at the Cox House, in conjunction with the Township Committee,
- B. Set forth rules and regulations with respect to the use and hours of operation of the buildings and grounds, and approve any requests or proposals for use of the buildings and grounds, in conjunction with the Township Committee,
- C. Hold public hearings to accept suggestions regarding the maintenance, preservation and operation of the buildings and grounds..
- D. Make proposals to the Township Committee regarding projects for the preservation and improvement of the buildings and grounds.

Evaluate and advise the Township Committee on Cox House and appurtenant structure, maintain an inventory of furnishings and contents, to be filed with the Township Committee annually.

**§ 14-4. Compensation.**

The members of the Cox Committee shall receive no salary or compensation for their services.