

ORDINANCE 2010-20

**AN ORDINANCE OF THE TOWNSHIP OF BARNEGAT,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING CHAPTER 44A
OF THE GENERAL CODE BOOK ENTITLED
“FEES, MISCELLANEOUS”**

BE IT ORDAINED by the Township Committee of the Township of Barnegat, in the County of Ocean and State of New Jersey, as follows:

SECTION 44A entitled “Fees, Miscellaneous” is hereby amended as follows:

SECTION 44A-2A entitled “Township Clerk’s Office” is hereby amended as follows:

A. Photocopies. Individuals requesting photocopies of public records shall be charged five cents (\$.05) per page for letter size copies and smaller and seven cents (\$.07) per page for legal size copies and larger. There shall not be a charge for electronic records (i.e. records sent via e-mail and fax). If the record is requested in the form of a computer disc, cd-rom or dvd there will be a charge of eighty cents (\$.80) per disc plus the cost to mail the disc to the requester. In addition to the foregoing cost, whenever the nature, format, manner of collation, or volume of a Township record embodied in the form of printed matter to be inspected, examined or copies pursuant to this section is such that the record cannot be reproduced by ordinary document copying equipment in the ordinary business size and/or involves an extraordinary expenditure of time and effort to accommodate the request, the Township will charge, in addition to the actual cost of duplicating the record, a special service charge based upon clerical expense at the rate of ten dollars (\$10.) per hour of the estimated costs to accommodate the request. The Township Clerk shall advise the person requesting the service to post monies to be held in trust in multiples of three hundred dollars (\$300.) in order to insure that the Township is reimbursed in full for all clerical expenses incurred. After the service has been completed and the documents and information produced to the person requesting the service, the person requesting the service shall be provided an itemization of the number of hours spent to accommodate the request, and be issued a check for any credit remaining in the account. In the event that the service exceeds the amount of monies posted in escrow, before continuing with the request, the person requesting the service shall be required to post an additional escrow amount of three hundred dollars (\$300.).

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed on the first reading by the Township Committee of Barnegat, County of Ocean, State of New Jersey on July 19, 2010. The Ordinance will be considered for second and final reading at a meeting of the Township Committee on August 2, 2010, at 6:30 p.m., or as soon thereafter as the matter may be reached and considered, at the Municipal Building located at 900 West Bay Avenue, Barnegat, New Jersey. At that time the public is invited to ask questions, raise objections or provide public comment with regard to the proposed adoption of this Ordinance.

Kathleen T. West, RMC

Municipal Clerk